



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, January 3, 2017, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m

Members present: J. Aukerman, C. Dye, A. Jenema, D. Nelson, P. Scott, D. White, J. Zollinger
Members excused: None
Staff present: N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Zollinger welcomed “Brook and Zac” high school civics students tonight.

B. APPROVAL OF AGENDA:

Zollinger requested that two new items be added under New Business: #4 Paper Birch cul-de-sac work and #5 Approval of continuation of attorney services with Jeff Jocks at the firm of Sondee, Racine & Doren, PLC.

Motion by White seconded by Nelson to approve the agenda with the additional items to New Business: #4 Paper Birch cul-de-sac work and #5 Approval of continuation of attorney services with Jeff Jocks at the firm of Sondee, Racine & Doren, PLC. Motion carried by unanimous vote.

C. APPROVAL OF BOARD MINUTES 12/06/16

Aukerman asked for corrections under New Business #5 Supervisor appointments recommendation; names to be listed and under Old Business # 1 to state that the name of the road is Yuba Park Rd.

Motion by White, seconded by Scott to approve the 12/06/16 Board minutes with the correction under New Business #5 to name Supervisors recommendations and Old Business #1 stating that it is Yuba Park Road that was paved. Motion carried by unanimous vote.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS:

- 1. Clerk – Dye**
Dye is preparing W2’s and year end paperwork for 2016.
- 2. Parks – Zollinger No report**
- 3. Legal Counsel - Jocks**
To continue under New Business
- 4. County - Received and filed**
- 5. Roads – Marc McKeller No report**

F. SPECIAL PRESENTATIONS/DISCUSSIONS: None

G. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer’s Report**
- b. Clerks Revenue/Expenditure Report and Balance Sheet**
- c. North Flight report**
- d. Draft unapproved meeting minutes**
 - 1. Planning Commission 12/12/16**

2. APPROVAL:

APPROVED

- a. **Accounts Payable Prepaid of \$385,790.11 and Current to be approved of \$104,585.59 (Recommend approval: Cathy Dye, Clerk)**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

Motion by White, seconded by Scott to approve consent calendar as presented. Motion carried by unanimous roll call vote.

I. CORRESPONDENCE: None

J. PUBLIC HEARING: None

K. NEW BUSINESS:

1. **Discussion on Parks/Bayside moving money from 101 to 208 fund**

Zollinger stated that funds are low in 208 and he would like Board approval by resolution to take \$5,000.00 from General into 208 Park fund so that we have funds to remove the dirt in the parking lot. Discussion followed.

Motion by Scott, seconded by Nelson, to have Zollinger prepare a Resolution for the February Board meeting to transfer funds from General to 208 Park fund. Motion carried by unanimous vote.

2. **Review directions/approach/financial needs/location and sizing on a new Township Hall**

Zollinger asked Aukerman to take the lead with one or two others in reviewing directions on a new Township hall. After discussion Board Aukerman agreed to lead this effort. Aukerman will present initial findings at the March Board meeting.

3. **Amending procedure for post-audit policy of Acme Township Claims – Dye**

Dye read a prepared memo regarding procedures for post-audit policy of Acme Township claims and requested we update our pre-payment approval list for recurring bills.

Motion by Scott, seconded by Nelson to approve Resolution R-2017-#1 amending procedure for post-audit policy of Acme Township claims. Motion carried by unanimous roll call vote.

4. **Paper Birch cul-de-sac work**

Zollinger reviewed a memo from Jim Johnson at the Road Commission regarding the cul-de-sac on Paper Birch. It was noted after a rain event that existing drainage patterns to the North of the cul-de-sac were seeing erosion. After evaluation the Road Commission felt that by re-grading the cul-de-sac to slope towards the center was the best option to provide a corrective action. The final invoice was \$23,307 and the Road Commission is requesting that the Township assistance with half of the cost at \$11,653.50. Discussion followed regarding sharing the cost with the engineering firm.

Motion by Scott, seconded by White to approve Acme Township paying half (\$11,653.50) of the reconstruction cost (\$23,307.00 total cost) of Paper Birch as part of our SAD road improvement project. Funds to come from Fund 818. Zollinger to check with Jim Johnson GTCRC if any liability exist under performance bonding for project. Motion carried by unanimous roll call vote.

5. **Approval of continuation of attorney services with Jeff Jocks at the firm of Sondee, Racine & Doren, PLC.**

Jocks informed the Board of his recent move to a affiliate, of counsel, Sondee, Racine & Doren, PLC. Jocks would be honored to continue to represent Acme Township. Discussion followed.

Motion by Nelson, seconded by Aukerman, that we continue having Jocks as legal counsel with Sondee, Racine & Doren, PLC, at present billing rates. Motion carried by unanimous vote.

L. OLD BUSINESS:

1. Police power ordinance directions on Medical Marijuana law changes

Zoning Administrator, Winter provided a very detailed memo about changes in Michigan Medical Marihuana Legislation. Discussion followed. Board recommends allowing all five uses in the B-4 district, not allowed in agriculture district at this time, use by right, leave parks restriction on and don't restrict Tart Trails in this B4 area. License all allowable uses.

2. Bayside Park Grant Status Timeline

Zollinger stated that the township has been awarded the DNR grant, but there is a time line to this process. Now that it is approved by the DNR it will then go to the House and Senate for approval this will happen May or June. Then a legal contract between DNR and Acme is to be approved between both parties. The Conservancy must come up with their half of the matching funds as well as the Township. Probably no work to start until 2018.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None

Motion by White, seconded by Nelson to ADJOURN AT 8:50 pm



**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, January 3, 2017, 7:00 p.m.**

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL**

- A. **LIMITED PUBLIC COMMENT:**
Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.
- B. **APPROVAL OF AGENDA:**
- C. **APPROVAL OF BOARD MINUTES: 12/06/16**
- D. **INQUIRY AS TO CONFLICTS OF INTEREST:**
- E. **REPORTS**
 - a. Clerks – Dye
 - b. Parks –
 - c. Legal Counsel – J. Jocks
 - d. Sheriff - Potter
 - e. County - Crawford
 - f. Roads
- F. **SPECIAL PRESENTATIONS/DISCUSSIONS**
- G. **CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.
 - 1. **RECEIVE AND FILE:**
 - a. Treasurer's Report
 - b. Clerk's Revenue/Expenditure Report and Balance Sheet
 - c. North Flight
 - d. Draft Unapproved Meeting Minutes:
 - 1. Planning Commission 12/12/16
 - 2. **APPROVAL:**
 - a. Accounts Payable Prepaid of \$385,790.11 and Current to be approved of \$104,585.59 (Recommend approval: Clerk, C. Dye)
- H. **ITEMS REMOVED FROM THE CONSENT CALENDAR:**
 - 1. _____
 - 2. _____
 - 3. _____
- I. **SPECIAL PRESENTATIONS/DISCUSSIONS:**

J. CORRESPONDENCE:

K. PUBLIC HEARING:

L. NEW BUSINESS:

- 1. Discussion on Parks/Bayside moving money from 101 to 208 fund**
- 2. Review directions/Approach on Looking at New Township Hall Financial needs, location and sizing.**
- 3. Approval of Bill Payment -C Dye**

M. OLD BUSINESS:

- 1. Possible Police Power Ordinance directions on Medical/Marijuana Law changes**
- 2. Bayside Park Grant status Timeline**

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, December 6, 2016, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema, D. Nelson, P. Scott, D.White, J. Zollinger
Members excused: None
Staff present: N. Edwardson, Recording Secretary

A. LIMITED PUBLIC COMMENT: None

B. APPROVAL OF AGENDA:

Zollinger requested that two new items be added under New Business: #8 Hope Village water and #9 Tart Trails snow removal, and one under Old Business: #3 Unemployment claim.

Motion by Aukerman seconded by White to approve the agenda with the additional items to New Business: #8 Hope Village water and 9# Tart Trails snow removal and Old Business: #3 Unemployment claim. Motion carried by unanimous vote.

C. APPROVAL OF BOARD MINUTES 11/01/16

Aukerman made a correction under Old Business #2 Boat launch status report. The minutes state a “final report for the Waterway grant”. Aukerman stated it should read Great Lakes Fishery grant.

Motion by White, seconded by Scott to approve the 11/01/16 Board minutes with the correction under Old Business #2 Boat launch status report stating it is the Great Lakes Fishery grant instead of the Waterway grant. Motion carried by unanimous vote.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS:

1. Clerk – Dye

Dye reported a 77% turnout at the November election. Recount is to begin this weekend. There will be a May election for BATA.

2. Parks - Zollinger

Zollinger stated the parks are “Button up” for the winter. The skid dock is pulled at Sayler and all signs are up.

3. Legal Counsel - Jocks

To be covered under New Business

4. County - Received and filed

5. Roads – Marc McKeller No report

F. SPECIAL PRESENTATIONS/DISCUSSIONS:

1. Annual Audit 2015-2016

Robert Kline from Gabridge & Company, PLC, presented the audit report to the Board. Internal controls and compliance with laws and regulations were examined and there were no discrepancies to report. All Budget-Department funds were in balance-budget to actuals. Overall the auditors have issued an “unqualified” rating, the highest possible audit rating.

Motion by Scott, seconded by Aukerman to approve the 2015-2016 Annual Audit as presented. Motion carried by unanimous roll call vote.

G. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the a

agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. **Treasurer's Report**
- b. **Clerks Revenue/Expenditure Report and Balance Sheet**
- c. **North Flight report**
- d. **Draft unapproved meeting minutes**
 1. **Planning Commission 11/14/16**
 2. **Parks & Trails 10/21/16**

2. APPROVAL:

- a. **Accounts Payable Prepaid of \$79,853.19 and Current to be approved of \$82,773.27 (Recommend approval: Cathy Dye, Clerk)**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

Dye asked for the current bills report to be removed.

Motion by Jenema seconded by Dye to approve the Consent Calendar with the removal of the Current Bills to be paid. Motion carried by unanimous roll call vote.

Dye has three new invoices totaling \$12,856.12 to add to the \$82,773.27 presented tonight. This would make the Current bills \$95,630.39.

Motion by Scott, seconded by Nelson to approve the additional invoices of \$12,856.12 to the Current bills thus making the total \$95,630.39. Motion carried by unanimous roll call vote.

I. CORRESPONDENCE:

1. **Email dated 11/21/16 from Dale Cobb, 5028 Lautner Rd regarding Bayside Park being more accessible**
2. **Email dated 12/05/16 from Karrie A. Zeits, Attorney with Smith Haughey Rice & Roegge regarding marihuana facilities permitted under PA81 within the Township and regulations for these facilities.**

J. PUBLIC HEARING: None

K. NEW BUSINESS:

1. **Review of Opening meetings Act and FOIA process – Jocks**

Jocks reminded all Board members of our responsibility under Open Meetings and FOIA request.
2. **Review of Michigan Marijuana laws – Jocks**

Jocks reviewed some updates to Michigan Marijuana Law's and how they could effect Acme Township's need for a Police Power Ordinance. The new law allows for license at state and local levels. The township will need to decide what direction it will take.
3. **Acme housing rental discussion – Jocks**

We reviewed issues on housing short term rentals. We will be having a public forum on Thursday, January 19th, 7:00 pm at the Williamsburg Dinner Theatre. This will be a joint meeting with the Board and the Planning Commission to obtain public input on this issues.
4. **GTTC/In Tribal trust procedures – Jocks**

Jocks reviewed the basic process of how land is put into tribal trust, Acme Township would receive official notification from the Bureau of Indian Affairs (BIA), with a period in which Acme can provide comments back to the BIA. Land into trust once approved by the BIA will no longer be taxed both real estate and personal property by Acme Township. Even though the Tribe will make mention in the Trust application of them following our Special Use Permit on the GTTC which is good. We need to remember our zoning laws don't apply to land in trust.
5. **Supervisor Appointments recommendations – Zollinger**

Motion by Jenema, seconded by Nelson to approve the appointments to various boards as presented in memo by Zollinger. Motion carried by unanimous vote.

6. Approval of 2017 Board meeting dates

Clerk, Dye, stated that there will be an election in May so meeting date will need to change from May 2 to May 9.

Motion by Aukerman, seconded by White, to approve the 2017 Board meeting schedule with the correction to the May meeting from the 2nd to the 9th. Motion carried by unanimous vote.

7. Parks Tribal 2% grant application – Jenema

Jenema is seeking Board approval to submit a December Tribal 2% grant for engineering and design for the Tart Trail connector at Bunker Hill Rd to the GTTC for \$35,000.00.

Motion by White, seconded by Aukerman to approve the submission of a 2% Tribal grant for the December cycle for \$35,000.00. Motion carried by unanimous vote.

8. Resolution for proposal for the repair of pump at Hope Village 2 South.

Zollinger presented the proposal for the repair of pump. Discussion.

Motion by Jenema, seconded by White to approve Resolution R-2016-40 moving monies from general fund 101 to 590 for the repair of pump at Hope Village 2 South. Motion carried by unanimous roll call vote.

9. Tart Trails removal for 2016-2017

In previous years the Township maintenance department plowed the Tart Trail from Bunker Hill to Five Mile. Zollinger is proposing that the Township pay Tart Trails to do it for \$3,000.00 for 2016-2017. Discussion.

Motion by Jenema, seconded by Aukerman, to approve spending \$3,000.00 for snow removal on the Tart Trail from Bunker Hill Rd to Five Mile. Motion carried by a vote of 6 (Aukerman, Dye, Jenema, Nelson, Scott, Zollinger) in favor and 1 (White) opposing.

L. OLD BUSINESS:

1. Status of Sayler Park Boat launch - Zollinger

a. Actual cost to date

Zollinger provided a summary of all expenses for the project. Discussion.

b. Paving cost Yuba road

Spreadsheet provided for the Yuba repair paving. Discussion.

c. Resolution for payment of road work

Motion by Jenema, seconded by White to approve Resolution R-2016-41 to move monies from 401 and Metro48 funds to the GTCRC funds to reflect money spent for paving Yuba road as part of the Sayler Park Boat launch project. Motion carried by unanimous roll call vote.

2. Bayside Park Phase 1

Zollinger provided spreadsheet for review of dollars spent. Zollinger mentioned all work was complete And that the extra dirt pile will be removed from the parking lot in the Spring.

3. Unemployment Appeal the state has cancelled the appeal for November 22, 2016 and they want to reschedule hearing downstate Lansing or Saginaw. This would create additional cost, does the board want to pursue the hearing or drop the unemployment claim?

Motion by Scott, seconded by White to drop pursuing the unemployment claim. Motion carried by unanimous roll call vote.

Parks & Trails draft minutes from 11/18/16.

Motion by Zollinger, seconded by Jenema to add Parks & Trails draft minutes 11/18/16 to Receive and File. Motion carried by unanimous vote.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN AT 10:00 pm



County Staff Report December 2016

1

Strategic Goals

1. Maintain financial strength and stability
2. Strengthen and expand the County's use of technology
3. Address infrastructure needs
4. Continue community engagement and access to information
5. Ensure that County is viewed as a fair and equitable employer
6. Expand the capabilities of the Board of Commissioners
7. Advance the health and quality of life of the region
8. Protect and preserve County's water resources, forests, natural areas and scenic beauty

Administration/Board of Commissioners/Resource Recovery (1, 2, 4, 7, 8)

- On Wednesday, December 14, 2016 the Board of Commissioners adopted the FY 2017 annual budget. The budget maintained existing programs, services, and staffing levels and was a balanced budget that did not require the use of Fund Balance. Many departmental budget requests were submitted for less than the FY 2016 budget and this efforts combined with cost-cutting measures that have been implemented provided the relief to adopt a balanced budget. The FY 2017 budget is available online at <http://www.grandtraverse.org/Archive.aspx?AMID=36&Type=&ADID=>

Central Dispatch/911 (7)

- No report provided.

Circuit Court

- No report provided.

Circuit Court - Family Division

- No report provided.

Commission on Aging (7)

- At the December 7th meeting of the Board of Commissioners, the COA Board was redesigned to be an advisory Board to the Director. The Board will provide professional expertise in the areas of healthcare, legal, accounting, and regional senior service partnerships. No changes to any services will occur.
- The January/February issue of the newsletter is available online at <http://qtcoa.org/937/Newsletters>

County Clerk (4)

- Stats for month of November
 - o New Circuit and Family Court Cases filed: 40 civil, 62 domestic, 20 felony, and 33 juvenile.
 - o Four (4) jury pools sent out for Circuit Court trials.
 - o Clerked two (2) trials both lasting 1 day.

- o Clerked 3 County Commission meetings.
- o Vital Records filed: 158 births, 104 deaths, and 24 marriage licenses.
- o DBAs filed: 62
- o Concealed Pistol applications filed: 116
- o Concealed Pistol fingerprints done: 83
- o Concealed Pistol Licenses issued: 111
- o Passport Photos taken: 218
- o Certified Copies: 515 customers (this could be 1 or many copies per customer)
- o Wedding Ceremonies: 6
- o Voter Registrations: 194

- Completed a successful General Election on November 8, 2016.

County Drain Commissioner (3,7,8)

- No report provided.

District Court

- No report provided.

Equalization / GIS (1, 4)

- No report provided.

Facilities Management (3)

- No report provided.

Friend of the Court

- No report provided.

Health Department (7)

ADMINISTRATION & FINANCE DIVISION

- Northern Michigan Community Health Innovation Region-
 - o Health Officer Wendy Trute is now serving as chair
 - o Governance--Steering Committee is organized; Charter and MOU are under development and will be finalized in December
 - o Region--Although MDHHS has designated 10 counties for funding, we will embrace the "Phase II" 25 counties as outside funding allows.
 - o Clinical Community Linkages (CCL)--Work Group is being organized and will develop a model such as Accountable Health Community, Pathways Community Hub, or Community Health Access Program with three "sub-hubs" within the 10-county region:
 - o Antrim, Charlevoix, Emmet--led by HDNW and already up and running
 - o Kalkaska, Manistee, Wexford, and Missaukee--development led by DHD#10
 - o Grand Traverse, Benzie, Leelanau--development led by TBD
 - o Community Health Assessment--Work Group is being organized and will develop a consolidated, 10-county community health assessment and comprehensive community health improvement plan. The community health assessment includes an assessment of emergency department utilizers, and creation of an asset map.

- Northern Michigan Public Health Alliance-
 - Cross Jurisdictional Grant from MDHHS—Health Department of Northwest Michigan was awarded \$70K on behalf of the Alliance. Work Plan will be submitted via eGRAMS that includes allocations for an update of the Alliance Strategic Plan; Continued support of the electronic health record shared database project and health information exchange; Development of Advocacy Plan for local public health; and Support for shared services arrangement between two Northern Michigan Health departments
 - Work Group/Committee Updates
 - Planning & Uniform Best Practice- Family Planning Committee- based on success of the MIHP Committee, a Family Planning Committee will be formed to identify best practices and opportunities for uniformity for reaching the at-risk population for pre-conception, including billing, maximizing financing, and other administrative functions.
 - Substance Use Prevention Project- organizing a regional project and grant proposal to prevent and reduce substance abuse.
 - Community-Based Immunization Project-Steering Committee members reviewed status report and discussed options for resolving challenges in the 30-county project.
 - Marketing Work Group--will meet in December to develop its own Strategic Plan
 - Technology Work Group--continues to work on implementing MyInsight common database among all participating health departments.
 - Policy-Maker Work Group--will be organized soon in order to engage policymakers during the legislative season.

- Pediatric Conference Faculty- Health Officer Trute presented a session on vaccine preventable diseases and outbreaks in Northern Michigan at the Northern Michigan Pediatric Coalition Annual Conference.

- Grand Valley State University Presentation- Health Officer Trute presented to Master of Public Health students regarding careers in public health and general information on local health departments.

- Grants - Completed state fiscal year-end reports for grant funded programs.

- Maternal Infant Health Program Health Plan Agreements - Working with Medicaid Health Plans to finalize contractual agreements to establish Grand Traverse County Health Department as the local service provider for Maternal Infant Health program and to receive payments for claims for services provided to the Medicaid Health Plan enrollees.

- Strawberry Recall and Hepatitis A Exposure- Incident Command staff coordinated a multi-division response to a nationwide recall of frozen strawberries and potential Hepatitis A exposure.
 - Participated in Statewide conference calls regarding Hepatitis A outbreak involving contaminated strawberries from Egypt.
 - Environmental Health staff was involved in conducting recall effectiveness surveys at 17 foodservice establishments within Grand Traverse County. This was part of a

multistate Hepatitis A outbreak investigation involving contaminated strawberries from Egypt.

- Sent out Health Alerts to local area physicians regarding potential Hepatitis A outbreak.
- Sent out a Press Release to all local media on behalf of the region (Northern Michigan Public Health Alliance - NMPHA), covering the potential Hepatitis A outbreak.
- Coordinated television interviews with 9&10, 7&4 and Record Eagle regarding potential Hepatitis A outbreak and frozen strawberries.
- The Northern Michigan Public Health Emergency Preparedness team lead a three county regional approach to the response with GTCHD assuming the lead. Response included joint incident command, a regional hotline and coordinated media response.

➤ Outreach and Public Information -

- Coordinated interview with the Record-Eagle introducing new Animal Control officer Deb Zerafa
- Coordinated television interviews with 9&10, 7&4 regarding duct taped cat rescue (all case/charge related inquiries referred to the Sheriff's Office)
- Completed redesign of new K-Town building sign and worked with Adolescent Clinics Supervisor to finalize order.
- Community Health director participated in Perinatal Regional Collaborative Network on November 21st in Kalkaska, during which members participated in review and input into the regional 2017 goals aimed at strengthening perinatal services to women and children in northern lower Michigan.
- Community Health director participated in the Great Start Collaborative meeting on November 22nd.

MEDICAL EXAMINER DIVISION

- Health Innovation Grant- Awarded a Health Innovation Grant from the state of Michigan for a proposal that would assist with medical examiner investigator training and development of a telemedicine model for certain medical examiner deaths. This grant will help move our medical examiner program forward towards our goal of bringing a forensic pathologist to our region.
- Operations- Continuing to explore options for 2017 medical examiner operations through a continued partnership and pilot program with Western Michigan School of Medicine.
- Annual Conference- Two medical examiner staff attended the annual Michigan Medical Examiner's conference.

ENVIRONMENTAL HEALTH & ANIMAL CONTROL DIVISION

- FOIA Requests- Two (2) FOIA requests were processed during the month of November. Both requests were associated with Environmental Assessments for proposed commercial developments.
- Northern Michigan Public Health Alliance / Environmental Health Committee- Tom Buss attended a meeting of Northern Michigan Environmental Health Directors in Gaylord on November 21st as part of the Northern Michigan Public Health Alliance, Environmental Health Committee which is working on a strategic plan for working collaboratively to implement regional efforts to establish common strategies. The strategies include: seeking and

developing opportunities for regional funding; refining data collection methods; and educating and resolving inequities between rural and urban local health departments.

- Animal Control- Training for our new Animal Control Officer continued throughout the month of November. This included job shadowing with the Leelanau County Animal Control as well as other training opportunities through the Grand Traverse County Sheriff's Office and Central Dispatch.

EMERGENCY MANAGEMENT & PUBLIC HEALTH PREPAREDNESS DIVISION

➤ Emergency Management

- Grand Traverse County hosted the annual National Weather Service Winter Weather Seminar. The seminar provides citizens access to National Weather Service Gaylord meteorologists and briefs them on what to expect this upcoming winter
- Presented CodeRED and Emergency Management sessions as part of Grand Traverse Sheriff's Office Active Shooter Training to employees of two local banks - approx. 400 people total were in attendance.
- Coordinated with medical/police/dispatch planning for annual Iceman Cometh race
- Assisted with planning and Command Post for Vice President Elect Pence visit to Traverse City
- Assisted the Clerk's office with back-up communications and training for Election Day

➤ Emergency Preparedness

- Open Point of Dispensing Exercise was conducted on October 27th at Grand Traverse County Health Department and the After Action Report for this is in the works. The Northern Michigan Public Health Emergency Preparedness Mobile Medical Unit was deployed and utilized for this event.
- An Alternate Dispensing Drive through Point of Dispensing was conducted at Benzie Leelanau District Health Department on 11/9. Working with Jim to coordinate and After Action Report for this event. A Field Operations Guide will be constructed as a general template for Alternate Dispensing locations and operations for Northern Michigan Public Health Emergency Preparedness with this work as a reference.
- A uniform, template After Action Report has been adopted by Northern Michigan Public Health Emergency Preparedness to utilize for ease of use and completeness for all Northern Michigan Public Health Emergency Preparedness operations exercise and real world events. This was seen in the After Action Report of the June 23rd Tabletop Exercise.
- Hepatitis A operations took a great deal of work from our Northern Michigan Public Health Emergency Preparedness resources. The outbreak put some of the Northern Michigan Public Health Emergency Preparedness Incident Command Structure and Regional Emergency Coordination Center operations to the test. We learned a great deal by having to implement these things into a real world response prior to placing some of these plans in place. Has expedited some of our planning and resource development processes just by natural occurrences. A preliminary Incident Action/Improvement Plan was developed and a follow-up After Action Report will

come in the next week or so. A regional public hot line was developed and implemented and operated and a review of that is to follow.

- Each Northern Michigan Public Health Emergency Preparedness individual as well as the team was busy working on the state required Medical Countermeasures/Operational Readiness Review submission that was due by December 1st. This is a large, comprehensive look at what Northern Michigan Public Health Emergency Preparedness from each Local Health Department has done over the last five years. It has replaced the Strategic National Stockpile Review and it more so takes a look at what we have exercised and operationalized (ORR - Operational Readiness Review)
- Our scores will go up a great deal after this first year as what we are building in Northern Michigan Public Health Emergency Preparedness is exactly what is expected and to be evaluated by the state using this Medical Countermeasures /Operational Readiness Review.

COMMUNITY HEALTH DIVISION

DISEASE CONTROL AND PREVENTION PROGRAMS:

➤ Communicable Disease Program-

- Communicable Disease staff investigated 48 communicable diseases and animal bites/exposures for the month of November.
- Communicable Disease staff participated fully in the planning, preparation and execution of the multi-county Hepatitis A hotline related to the nationwide frozen strawberry recall. Staff were involved in conference calls with the state and are knowledgeable about investigative measures necessary for follow-up with any new or recent Hepatitis A cases, as well as the multitude of different and very specific referrals that may be needed based on an individual's specific exposure (date and food item ingested), age and county of residence.
- Karen Johnson, BSN, RN, was invited by Interlochen Arts Academy to speak to the student body about sexually transmitted infections (STIs); her candid and humorous approach to sensitive topics allowed for safe conversation and questions among the students. Accurate and current information about STIs was shared with over 530 students and staff.

➤ Reproductive Health –

- Reproductive Health staff provided services for 90 men and women for the month of November, of which 37 were new clients to the program.
- Title X Contraceptive Disparities report, which analyzed different methods of contraception across age, race and ethnicity, was completed and submitted to the Michigan Department of Health & Human Services.
- Grand Traverse County Health Department hosted the Family Planning Advisory Council and Information & Education Committee on November 21. This meeting offered reproductive health professionals in the community an opportunity to meet and

discuss new trends/protocols, as well as challenges our clinics are currently facing. Questions and concerns were discussed in a manner that provided new perspectives on how we may best continue to service our clients in an efficient, cost-effective and caring manner. Ten new informational handouts were approved by the Information & Education Committee, which ensures that the educational materials provided in our clinics are current, factual and appropriate for our target population.

- o Reproductive Health staff participated in a 4-hour training on Nicotine Replacement Therapy, which provided valuable information and an understanding of what resources are available to our Reproductive Health clients that are committed to quitting tobacco. We continued our involvement with the Tobacco Cessation grant with monthly conference calls.

➤ Immunizations-

- o Health Department clinic provided immunizations to 151 clients and accommodated 177 walk in clients, primarily for the seasonal flu shot which is still available.
- o Through a regional immunization grant, we promoted and participated in three outreach provider educations, including Pediatric Immunizations and Adult Standards in Immunization on November 1st, November 2nd, and again on November 30th.
- o Through our regional grant participation we also participated in an HPV campaign in the month of November. HPV vaccine protects against cancers caused by human papillomavirus (HPV) infection, which can cause cervical, vaginal, and vulvar cancers in women; penile cancer in men; and anal cancer, cancer of the back of the throat (oropharynx), and genital warts in both men and women

➤ Adolescent Health Clinics-

- o K-Town Youth Care presented updated information on clinic participation to the Kingsley School Board. School Board members were appreciative of the update and expressed their continued support of the clinic in the community.
- o K-Town Youth Care provided 2 flu clinics to the Kingsley school system teachers. Approximately 50 flu shots were given to teachers and their families including both the elementary, middle, and high school.
- o K-Town Youth Care staff participated in Parent Teacher Conferences at the middle school providing clinic information to teachers, parents, and students.
- o Students from the Career Tech Center installed a Word Mural in the waiting room of Youth Health & Wellness Center to start the makeover process. The waiting room makeover is being led by the student advisory committee of the clinic.
- o Adolescent clinics provided over 50 immunizations to target populations.
- o Adolescent clinics provided 223 visits with a 96% show rate.

MATERNAL AND CHILD HEALTH PROGRAMS:

➤ Maternal Infant Health Program (MIHP)-

- Program supervisors and director conducted interviews for vacant Public Health Nursing positions.
- Program supervisor and director participated in the Northern Michigan Regional Maternal Child Health Program Quality Improvement (QI) Team meeting on November 21st in Kalkaska. Quarterly reports are provided to each health department by the State WIC program to help monitor pregnant women who are eligible for both WIC and MIHP. Report analysis began spring 2016, at which time Grand Traverse County capture rate was 49%. Following staff education of Engagement Strategies for Family Support and Recruitment, our public health nurses implemented subtle and intentional changes to their program introduction and relationship building interactions with clients, resulting in a 12% increase in capture rate over a 6 month period of data analysis. Good work team. Quality improvement efforts are always continuous.

➤ Healthy Futures-

- November caseload includes 912 pregnant women and infants in Grand Traverse County.
- Public health nurses conducted 250 phone/text communications for Healthy Futures enrollees in an attempt to reach out and identify supportive services if requested.
- Public health nurses provided 10 postpartum mom and baby support visits.

➤ Children's Special Health Care Services-

- The team of public health nurses and office coordinator participated in transition planning to assure seamless case coordination and case management for clients as we say goodbye to longtime committed public health nurse, Jamie Beck, as she retires in December.

➤ Pediatric Cardiac Clinic-

- Public health nurses will continue to support the pediatric specialty clinic outreach staffing as we say goodbye to another longtime committed public health nurse, Heide McNichols, as she retires in December.

➤ WIC (Women's Infants and Children)-

- Review of the WIC Nutrition Education Plan by WIC consultant has been completed.
- WIC continues to work on the overall goal of FY 2015-16 to maintain eligible client participation in WIC services in our community with an objective is to increase the average participation base caseload to 97% through September 30, 2017.
- Grand Traverse County WIC continues outreach efforts by providing brochures to local stakeholders, such as the Women's Resource Center, Baby Pantry, Father Fred Foundation, Munson Medical Center, local OBGYN providers, and pediatric providers.

- o The WIC team has implemented a quality improvement project focused on tightening nutrition education requirements for clients, initially auditing staff documentation of education. The goal of this improvement effort is to strengthen overall WIC retention rates.
- Hearing & Vision-
 - o New Hearing and Vision Technician Terra Walters is currently attending a 2 week hearing training in Sault Ste Marie, returning Monday December 12 to continue orientation for screenings in the schools.
- Blood Lead Testing-
 - o Amy Leiva, public health nurse, sent a letter to Grand Traverse County pediatric providers to introduce herself as the Blood Lead Program Lead, providing some valuable medical guidance on the management of elevated blood lead levels in the pediatric population.
- Student Experiences-
 - o In November, we provided (4) Michigan State University third-year medical students observation experiences as part of their pediatric rotation. All students expressed appreciation for learning of the vast nature of programs the health department has available for families. Thanks to Jamie Beck, Becca Noonan, Sheila Corner, Dr. Collins, Amy Leiva, and Lori Wesolowski for spending time with the students.

Human Resources (5)

- No report provided.

Information Technology (2)

- No report provided.

MSU Extension (7, 8)

- No report provided.

Parks and Recreation (7)

- During its regular meeting in November, the Parks and Recreation Commission approved a resolution of support for the Traverse City to Charlevoix Trail concept, and authorized Parks and Recreation staff to explore the county's roles and opportunities to support this project, in the planning stages since 2014. The vision is to link the eastern end of the TART Trail in Acme with the Little Traverse Wheelway trail, which starts in Charlevoix. The trail would pass through Maple Bay Park and Natural Area, which is under the stewardship of County Parks and Recreation. The core planning team is composed of: the National Park Service/Rivers, Trails, and Conservation Assistance Program, TART Trails, Top of Michigan Trails Council, Grand Traverse Regional Land Conservancy, Networks Northwest, and the Northwest Design Group. The stakeholder planning committee includes representatives from: MDOT; Charlevoix, Antrim, and Grand Traverse Counties; Grand Traverse Band of Ottawa and Chippewa Indians; Acme, Milton, Elk Rapids, Torch Lake, Banks, Norwood, and Charlevoix Townships; the Cities of Charlevoix and Traverse City; Village of Elk Rapids; Elk Rapids Chamber of Commerce; Elk Rapids Rotary; Short's Brewing Company; Grand Traverse Resort; and MDNR. TART Trails is

taking the lead on the project, and will work with partners to explore grant and other funding opportunities.

- Also during its regular meeting in November, the Parks and Recreation Commission moved to recommend to the Grand Traverse County Board of Commissioners that it pass a resolution naming the County as fiscal agent for funds raised by the Friends of Easling Pool for the refurbishment of Easling Pool, pending approval of the 2017 budget.
- The commercial kitchen in Gilbert Lodge at Twin Lakes Park now is available for rent as an “incubator” kitchen for startup and catering chefs. In November, Amor Comida catering signed a long-term lease to use the kitchen during the next year. Rental rate is \$15 per hour. For more information, call 231-922-4818.
- Civic Center Park is Norte! youth cycling group’s new home. Norte! has entered into an agreement with Parks and Recreation to rent space for an office, clubhouse, and bike “fix-it” shop in a building located near the Titus Street entrance, making it the perfect location for stops on the way to and from nearby schools and surrounding neighborhoods.
- Embrace winter! Once the snow flies, Norte! Executive Director Ty Schmidt will lead “Winter Walk Wednesdays” on the east side of the city. Schmidt invites Eastern Elementary students, their parents, relatives, neighbors, and friends, to meet in the middle of the 800 block of Washington Street at 8:30 a.m. on Wednesdays and join a social and invigorating “walking train” to school. Central High and NMC students are welcome to join, too. The train moves east on Washington Street, crosses Garfield, passes through Civic Center Park, crosses Front Street, then travels north through NMC’s campus to school. It’s a fun way to connect with others and start the day. All area schools are invited to participate in their own neighborhoods, and community residents also are encouraged to walk on Wednesdays this winter -- to work, to the store -- anywhere!

Parks and Recreation/Senior Center Network (7)

- 76 new members joined the Senior Center in November.
- 1,052 seniors participated in 6,366 units of service in November.
- Ongoing Programming: Exercise classes, daily lunches, yoga, Pilates, pickleball, swimming, line dancing, tropi-fitness, grief support, legal assistance, Parkinson’s support, blood pressure and glucose monitoring, massages, reflexology, foot care, technology assistance, job support, card games, board games, Wii bowling, art classes, ethical discussion group, Girl and Guy Friends’ Groups.
- Special Events
 - Michigan State Police Citizens academy began in November, an eight-week program that gives citizens an opportunity to become familiar with the operations and procedures of the Michigan State Police.
 - Cross-country and Snowshoe group held a meeting to plan its upcoming snow season.

- Educational programming included: insomnia and sleep, healthy eating support group, and an after-life presentation.
- Community events: Sixth Annual Fall Harvest Banquet was held at the Rock in Kingsley on Saturday, November 5, when community members enjoyed a feast and live music; volunteers from Liv Arbors Apartments helped decorate the Senior Center building in Traverse City for the holidays.
- Jewelry-making class gave seniors an opportunity to learn new skills and make earrings. More classes were requested.
- Thanksgiving luncheons were held at all locations.

Planning and Development (1, 2, 3, 4, 5, 6, 7, 8)

➤ PLANNING

The 31st Annual Awards Banquet was held on November 3. Sixteen individuals received recognition along with acknowledgement of four developments. Placemaking Awards were presented for the Pine Street Pedestrian Bridge and Garland Street in Traverse City. Outstanding Development Awards went to Cobblestone Farms in Mayfield Township and the Sewer Improvement Project in Fife Lake. Jan Warren, Traverse City Planning Commissioner, received the Purvis Stewardship Award, and John Iacoangeli, Consulting Planner with Beckett & Raeder, won the Williams Planner Award.

➤ BROWNFIELD REDEVELOPMENT

- Boardman Lake Public Infrastructure Projects: Three studies were worked on concurrently to allow the City of Traverse City to identify priority public projects within the Boardman Lake Brownfield Plan. The City Commission will review all three public projects and identify priority funding to the BRA.
- 124 West Front Street: The first Work Plan relating to the \$700 DEQ Loan received for 124 West Front Street was approved and submitted the DEQ for review. This Work Plan is to provide assessment information necessary for managing soil on the site and evaluation of groundwater.

➤ CONSTRUCTION CODE DIVISION (7)

The Construction Code Office Task Force will meet again at the end of January. This focus group has proven to be an integral source in communicating the needs of the community, which is paramount to the continued improvements and success of the Construction Code Division; as is the very dedicated and hard-working staff. Construction Code Building Permit projections for the balance of 2016 are anticipated to continue to show an increase over 2015.

➤ SOIL EROSION PROGRAM (8)

Staff continues the process of updating the Permit filing system as well as the automation process to improve accuracy of the inspection schedule and frequency. Mathew Cooke has been splitting his time between Soil Erosion Division and the Construction Code Division, as the initial step in the cross-training and eventual integration of some of the permitting processes.

➤ **COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT**

The Montessori Children's House facilities have been financed by a series of EDC bonds issued over the years through the Garfield Charter Township EDC and the Grand Traverse County EDC. The Children's House is in the process of a 2,250 sq. ft. expansion to its facilities utilizing a construction loan from Traverse City State Bank. The Children's House is requesting to finance this new construction project and refinance the other EDC issued bonds to save in interest costs.

With new opportunities for business development attraction, retention and diversification provided by the Board of Commissioners, the EDC is in the process of restructuring its board. The new nine-member board will be in place by January 1.

➤ **SPECIAL PROJECTS**

Project Cherry Tree. In order to position itself to better accomplish its goal, Project Cherry Tree has organized itself as a non-profit organization. The Project will continue to coordinate its efforts with Grand Traverse County. Current efforts include establishing a Vets to Ag program with Michigan State University and local partners, continued discussions and refinement of an economic development project with the VA for education and jobs, and continued partnership building to position the region for expected collaboration with the US Department of Veterans of Affairs related to healthcare.

Probate Court

- No report provided.

Prosecuting Attorney (7)

- Prosecution As the County's Chief Law Enforcement Officer, the Prosecuting Attorney is responsible for the prosecution of crimes including juvenile, misdemeanor and felony offenses, protection of abused and neglected children, and establishment of child support for needy children. For the month of November, we engaged in the following:

- Authorized 170 misdemeanor warrants
- Authorized 56 felony warrants
- Authorized 18 juvenile petitions
- Initiated 8 neglect/abuse case
- Handled the following matters in Family Court:
- 17 allegedly mentally ill cases
- 25 referrals from the Office of Child Support

Civil Counsel

- Contract Drafting and Review - As the County's civil counsel, we assist various County departments in reviewing and drafting contracts and other agreements. Our involvement ranges from reviewing a contract and approving it "as to form," to negotiating the terms and conditions of the contract with the other party. For the month of November, we reviewed five contracts for the following departments:

- Animal Control: one
- District Court: one

- Parks and Recreation: one
- Administration: two
- FOIA Coordination - In 1997, the County Board of Commissioners designated the Prosecuting Attorney as the FOIA coordinator for Grand Traverse County. As the coordinator, we ensure that the various county departments are complying with Michigan's FOIA law including determining whether the requested information should be exempt from disclosure. For the month of November, we reviewed six requests, and provided advice and consultation to the following departments:
 - Jail Administration: one
 - Finance: one
 - Clerk: one
 - Equalization: one
 - Construction Code: one
- Board of Commissioners/Staff Questions - Part of our duties as Civil Counsel involves answering questions and/or preparing opinion memoranda for the Board of Commissioners and County staff related to a wide variety of issues, ranging from compliance with state and federal statutes to advising on exposure to liability. For the month of November, we answered questions/prepared memos for the Board of Commissioners and various departments including:
 - Administration
 - Parks and Recreation
 - Clerk
 - Planning
 - Human Resources
- Ordinance Drafting - As you know, under MCL 46.11, a county board of commissioners has the authority to adopt ordinances related to county affairs. One of our responsibilities is to prepare, amend or repeal ordinances when requested by the Board of Commissioners. For November, we recommended that the Board of Commissioners repeal Ordinance No. 9, the County's disturbing the peace ordinance because it conflicted with state law. The Board of Commissioners repealed Ordinance No. 9 at its November 2nd regular meeting.
- Litigation - We represent the County in civil actions filed in the Grand Traverse County District and Circuit Courts as well as the Federal District Courts. For the month of November, we did not represent the County in any civil actions.
- Board of Commissioners' Meetings - We attend every Board meeting, committee meeting and any special meetings. For the month of November, Chris Forsyth attended the regular board meetings.

Public Works (7, 8)

- No report provided.

Register of Deeds (2, 4)

- No report provided.

Sheriff (7)

- No report provided.

Treasurer (1)

- No report provided.

Veterans Affairs (7)

- Renewed MOU (Memo of Understanding) with the US Dept. of Veterans Affairs to house a Vocational Rehabilitation Specialist in Traverse City to assist disabled veterans with formal rehabilitation programs.
- Initiated strategic planning to implement expansion of services associated with passage of dedicated millage in November.

ACME TOWNSHIP - Addendum to Treasurer's Report

		FUND #	October 31, 2016 Account Balance	NET CHANGE	Nov. 30, 2016 Account Balance
Chase Bank			\$ 732,408	\$ (172,815)	\$ 559,593
Chemical Bank - High Yield		101-206	\$ 156,898	\$ 13	\$ 156,911
Chemical Bank - Money Market Plus		207-209			
Chemical Bank - Liquor Fund		212-246	\$ 297,464	\$ 24	\$ 297,489
		212	\$ 6,992	\$ 0	\$ 6,993
A TOTAL BANK ACCOUNTS FOR GENERAL FUND			\$ 1,193,762	\$ (172,778)	\$ 1,020,985
Self Funded Accts Payable 6 Months	Committed	101	\$ 361,177	\$ -	\$ 361,177
Saylor Park Boat Launch Imp	Motion	101	\$ 4,262	\$ -	\$ 4,262
Septage Plant Bond Buyout	Committed	101	\$ 179,546	\$ 6,300	\$ 185,846
G TTC Engineer Project Management	Committed	101	\$ 32,000	\$ -	\$ 32,000
Public Broadcast Equipment Fund	Restricted	101	\$ 6,864	\$ -	\$ 6,864
PA48 Metro Fund	Restricted	101	\$ 46,967	\$ -	\$ 46,967
Park Match \$25,000 Per Yr (Start 15/16, 16/17 Yr)	Motion	101	\$ 50,000	\$ -	\$ 50,000
Township Hall/Community Center (R 2016-32)	Committed	101	\$ 30,000		\$ 30,000
B Sub-Total Assigned From GENERAL FUND			\$ 710,816	\$ 6,300	\$ 717,116
Funds within General Fund Bank Account (Restricted or Committed)					
Fire Fund <i>Special Assessment</i>	Restricted	206	\$ 11,214	\$ (10,634)	\$ 580
Police Fund <i>Special Assessment</i>	Restricted	207	\$ 100,723	\$ -	\$ 100,723
Parks Fund	Committed	208	\$ 62,670	\$ (52,308.89)	\$ 10,361
Cemetery Fund	Committed	209	\$ 9,211	\$ (1,255)	\$ 7,956
Liquor Fund	Restricted	212	\$ 16,702	\$ 14	\$ 16,716
Township Improvement (SAD)	Committed	246	\$ -	\$ -	\$ -
SUB-TOTAL (Restricted or Committed)			\$ 200,520	\$ (64,184)	\$ 136,336
C BALANCE 101-206-207-208-209-212-246 Checking Acct			\$ 282,427		\$ 167,533
			Note ((A)-(B+C))		Note ((A)-(B+C))
RESTRICTED BY BOARD RESOLUTION ACCOUNTS (Separate Checking Accounts):					
Shoreline Preserv. Fund	Committed	224	\$ 1,378	\$ 0.09	\$ 1,379
Saylor Park Boat Launch Imp	Committed	401	\$ 109,084	\$ 50,665.09	\$ 159,749
SUB-TOTAL			\$ 110,462		\$ 161,128
D RESTRICTED BY MILLAGE:					
Farmland <i>Millage Chemical Bank</i>	Restricted	225	\$ 5,201	\$ 0.21	\$ 5,201
Farmland <i>Millage Chase Bank</i>	Restricted	225	\$ 373,190	\$ 24.52	\$ 373,214
Farmland Totals			\$ 378,391	\$ 24.73	\$ 378,416
Tax Collection	Temporary Funds	703	\$ 186,202	\$ (109,756)	\$ 76,447
			\$ 564,593		\$ 454,862
E RESTRICTED BY REVENUE SOURCE ACCOUNTS:					
Sewer Fund Chemical Bank	Restricted	590	\$ 196,921	\$ 16	\$ 196,938
Sewer Fund Chase Bank	Restricted	590	\$ 2,280,181	\$ 45,419	\$ 2,325,600
Sewer Fund Totals		590	\$ 2,477,102	\$ 45,435	\$ 2,522,538
<i>Hope Village Water -Fund Balance</i>			\$ 6,156	\$ -	\$ 6,156
<i>Operation & Maintenance-Fund Balance</i>			\$ 242,043	\$ -	\$ 242,043
<i>Replacement-Fund Balance</i>			\$ 161,362	\$ -	\$ 161,362
<i>Improvement -Fund Balance</i>			\$ 1,210,217	\$ -	\$ 1,210,217
Planning Review Fees (Trust & Agency) Escrow	Restricted	701	\$ -	\$ -	\$ -
Holiday Hills Special Assessment	Restricted	818	\$ 245,334	\$ -	\$ 245,334
ACME TOWNSHIP RESTRICTED FUNDS			\$ 2,722,436		\$ 2,767,871
F ACME TOWNSHIP ALL ACCOUNT BALANCES			\$ 4,591,255.0		\$ 4,404,846
			NOTE: (A+D+E+F)		NOTE: (A+D+E+F)

Notes: Committed = Board Resolution Restricted= Law or Outside Agency Controls Use of Funds

Bank Code	Description	Beginning Balance 11/01/2016	Total Debits	Total Credits	Ending Balance 11/30/2016
CHASE	GENERAL FUND				
101	GENERAL FUND	539,874.10	88,612.28	182,332.39	446,153.99
206	FIRE FUND	11,213.54	0.00	10,633.67	579.87
207	POLICE PROTECTION	100,723.06	0.00	0.00	100,723.06
208	PARK FUND	61,403.73	51,042.64	102,085.28	10,361.09
209	CEMETERY FUND	7,500.92	500.00	44.74	7,956.18
212	LIQUOR FUND	9,709.15	13.75	0.00	9,722.90
	GENERAL FUND	<u>730,424.50</u>	<u>140,168.67</u>	<u>295,096.08</u>	<u>575,497.09</u>
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	373,189.62	0.00	0.00	373,189.62
	FARMLAND PRESERVATION	<u>373,189.62</u>	<u>0.00</u>	<u>0.00</u>	<u>373,189.62</u>
FARM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,201.26	0.00	0.00	5,201.26
	FARMLAND PRESERVATION - MONEY MARKET	<u>5,201.26</u>	<u>0.00</u>	<u>0.00</u>	<u>5,201.26</u>
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	156,897.66	0.00	0.00	156,897.66
	GENERAL FUND - HIGH YIELD	<u>156,897.66</u>	<u>0.00</u>	<u>0.00</u>	<u>156,897.66</u>
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	297,464.20	0.00	0.00	297,464.20
	GENERAL FUND - MONEY MARKET	<u>297,464.20</u>	<u>0.00</u>	<u>0.00</u>	<u>297,464.20</u>
LIQ	LIQUOR MONEY MARKET				
212	LIQUOR FUND	6,992.38	0.00	0.00	6,992.38
	LIQUOR MONEY MARKET	<u>6,992.38</u>	<u>0.00</u>	<u>0.00</u>	<u>6,992.38</u>
PARKS	SAYLER PARK BOAT LAUNCH				
401	SAYLER PARK BOAT LAUNCH CAPITAL FUND	109,084.01	114,041.35	63,376.26	159,749.10
	SAYLER PARK BOAT LAUNCH	<u>109,084.01</u>	<u>114,041.35</u>	<u>63,376.26</u>	<u>159,749.10</u>
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>
SADH	HOLIDAY 818				
818	HOLIDAY HILLS AREA IMPROVEMENT	297,894.87	0.00	0.00	297,894.87
	HOLIDAY 818	<u>297,894.87</u>	<u>0.00</u>	<u>0.00</u>	<u>297,894.87</u>

Bank Code	Description	Beginning Balance 11/01/2016	Total Debits	Total Credits	Ending Balance 11/30/2016
SEWER 590	ACME RELIEF SEWER ACME RELIEF SEWER	2,351,307.45	0.00	25,856.62	2,325,450.83
	ACME RELIEF SEWER	<u>2,351,307.45</u>	<u>0.00</u>	<u>25,856.62</u>	<u>2,325,450.83</u>
SEWMM 590	ACME RELIEF SEWER MONEY MARKET ACME RELIEF SEWER	196,921.49	0.00	0.00	196,921.49
	ACME RELIEF SEWER MONEY MARKET	<u>196,921.49</u>	<u>0.00</u>	<u>0.00</u>	<u>196,921.49</u>
SHORE 224	SHORELINE PRESERVATION SHORELINE PPRESERVATION	1,378.45	0.00	0.00	1,378.45
	SHORELINE PRESERVATION	<u>1,378.45</u>	<u>0.00</u>	<u>0.00</u>	<u>1,378.45</u>
TAX 703	CURRENT TAX COLLECTION CURRENT TAX COLLECTION	144,269.84	35,378.81	103,209.96	76,438.69
	CURRENT TAX COLLECTION	<u>144,269.84</u>	<u>35,378.81</u>	<u>103,209.96</u>	<u>76,438.69</u>
	TOTAL - ALL FUNDS	<u>4,671,225.73</u>	<u>289,588.83</u>	<u>487,538.92</u>	<u>4,473,275.64</u>



12/27/16

Amy Jerniga, Treasurer

User: CATHY DYE

PERIOD ENDING 11/30/2016

DB: Acme Township

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2016 NORMAL (ABNORMAL)	MONTH 11/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	219,000.00	0.00	0.00	219,000.00	0.00
101-000-412.000	PERSONAL PROP TAXES	17,250.00	0.00	0.00	17,250.00	0.00
101-000-445.020	PENALTIES& INTEREST	1,200.00	0.00	0.00	1,200.00	0.00
101-000-447.000	ADMINISTRATIVE FEE 1%	106,000.00	77,929.32	1,774.61	28,070.68	73.52
101-000-448.000	CABLE TV FEE	82,500.00	22,820.08	22,820.08	59,679.92	27.66
101-000-465.000	PASSPORT FEES	2,700.00	387.60	96.40	2,312.40	14.36
101-000-574.000	ST SHARED SALES TAX	340,496.00	60,788.00	0.00	279,708.00	17.85
101-000-577.000	SWAMP TAX	1,300.00	0.00	0.00	1,300.00	0.00
101-000-602.000	GRANTS	40,250.00	89,774.65	(52,744.76)	(49,524.65)	223.04
101-000-607.000	CHARGES FOR SERVICES	0.00	1.80	0.00	(1.80)	100.00
101-000-608.001	Zoning Fees	12,000.00	4,898.00	1,928.00	7,102.00	40.82
101-000-610.000	Revenues for Escrow Account	70,000.00	5,000.00	0.00	65,000.00	7.14
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	6,500.00	0.00	0.00	6,500.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	350.00	152.67	0.00	197.33	43.62
101-000-665.001	INTEREST SEPTAGE RECEIVED	1,350.00	1,321.10	0.00	28.90	97.86
101-000-667.000	RENT-PARKS	150.00	0.00	0.00	150.00	0.00
101-000-671.000	MISC REVENUES	2,000.00	7,014.77	0.00	(5,014.77)	350.74
101-000-671.010	CIVIL INFRACTION FEES	200.00	0.00	0.00	200.00	0.00
101-000-676.000	REIMBURSEMENTS	24,500.00	10,498.55	429.10	14,001.45	42.85
Total Dept 000		927,746.00	280,586.54	(25,696.57)	647,159.46	30.24
TOTAL REVENUES		927,746.00	280,586.54	(25,696.57)	647,159.46	30.24
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	650.00	336.63	62.63	313.37	51.79
101-000-992.000	CONTINGENCY	65,000.00	0.00	0.00	65,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-000-997.300	FOURTH OF JULY FIREWORKS	300.00	0.00	0.00	300.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISION TART	2,800.00	1,589.63	0.00	1,210.37	56.77
101-000-999.000	TRANSFER TO OTHER FUNDS	131,322.83	131,322.83	0.00	0.00	100.00
Total Dept 000		201,072.83	133,249.09	62.63	67,823.74	66.27
Dept 101-TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	27,000.00	11,153.80	2,230.76	15,846.20	41.31
101-101-703.001	SECRETARY	30,100.00	11,405.21	2,292.00	18,694.79	37.89
101-101-705.001	PER DIEM TRUSTEES	250.00	0.00	0.00	250.00	0.00
101-101-714.000	FICA LOCAL SHARE	4,650.00	1,798.92	369.52	2,851.08	38.69
101-101-726.000	SUPPLIES & POSTAGE	2,500.00	552.51	0.00	1,947.49	22.10
101-101-801.000	ACCOUNTING & AUDIT	11,000.00	4,950.00	0.00	6,050.00	45.00
101-101-801.001	INTERNAL ACCOUNTANT	1,250.00	0.00	0.00	1,250.00	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	500.00	135.00	82.50	365.00	27.00
101-101-802.002	ATTORNEY SERVICES	12,000.00	1,066.32	279.01	10,933.68	8.89
101-101-802.005	CONTRACTED COMMUNITY SERVICES	20,000.00	0.00	0.00	20,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	23,000.00	6,157.50	0.00	16,842.50	26.77
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	19,300.00	7,580.31	311.65	11,719.69	39.28
101-101-860.000	TRAVEL & MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,270.00	1,494.82	273.06	1,775.18	45.71
101-101-900.000	PUBLICATIONS	2,000.00	501.25	0.00	1,498.75	25.06
101-101-910.000	INSURANCE	4,000.00	1,465.00	307.70	2,535.00	36.63
101-101-946.001	SUPPLIES/POSTAGE	150.00	0.00	0.00	150.00	0.00

User: CATHY DYE
DB: Acme Township

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-101-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
101-101-960.000	dues subscriptions	5,700.00	5,689.92	0.00	10.08	99.82
Total Dept 101-TOWNSHIP BOARD OF TRUSTEES		168,170.00	53,950.56	6,146.20	114,219.44	32.08
Dept 171-SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	37,000.00	14,230.80	2,846.16	22,769.20	38.46
101-171-714.000	FICA LOCAL SHARE	3,040.00	1,176.02	241.28	1,863.98	38.68
101-171-726.000	SUPPLIES & POSTAGE	100.00	0.00	0.00	100.00	0.00
101-171-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,000.00	1,734.59	315.38	2,265.41	43.36
101-171-910.000	INSURANCE	4,000.00	1,538.50	307.70	2,461.50	38.46
101-171-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
Total Dept 171-SUPERVISOR EXPENDITURES		49,140.00	18,679.91	3,710.52	30,460.09	38.01
Dept 191-ELECTION EXPENDITURES						
101-191-702.000	SALARIES	11,000.00	7,011.00	3,535.75	3,989.00	63.74
101-191-726.000	SUPPLIES & POSTAGE	3,000.00	2,770.60	871.82	229.40	92.35
101-191-900.000	PUBLICATIONS	500.00	167.60	0.00	332.40	33.52
Total Dept 191-ELECTION EXPENDITURES		14,500.00	9,949.20	4,407.57	4,550.80	68.62
Dept 209-ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,000.00	2,083.35	416.67	2,916.65	41.67
101-209-714.000	FICA LOCAL SHARE	383.00	159.38	31.87	223.62	41.61
101-209-726.000	SUPPLIES & POSTAGE	3,000.00	136.09	0.00	2,863.91	4.54
101-209-803.002	ASSESSING CONTRACT SERVICES	40,800.00	17,000.01	3,400.00	23,799.99	41.67
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	1,685.00	465.00	1,315.00	56.17
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	1,800.00	2,022.87	0.00	(222.87)	112.38
Total Dept 209-ASSESSOR'S EXPENDITURES		53,983.00	23,086.70	4,313.54	30,896.30	42.77
Dept 215-CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	37,008.00	14,233.80	2,846.76	22,774.20	38.46
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	16,400.00	6,480.00	1,696.00	9,920.00	39.51
101-215-714.000	FICA LOCAL SHARE	4,104.00	1,360.42	302.87	2,743.58	33.15
101-215-726.000	SUPPLIES & POSTAGE	1,000.00	324.93	24.18	675.07	32.49
101-215-804.000	SOFTWARE SUPPORT & PROCESSIN	3,000.00	0.00	0.00	3,000.00	0.00
101-215-860.000	TRAVEL & MILEAGE	2,000.00	46.37	9.06	1,953.63	2.32
101-215-874.000	RETIREMENT/PENSION	5,365.00	2,226.94	454.28	3,138.06	41.51
101-215-910.000	INSURANCE	10,900.00	5,164.95	1,032.99	5,735.05	47.38
101-215-958.000	EDUCATION/TRAINING/CONVENTION	2,200.00	0.00	0.00	2,200.00	0.00
Total Dept 215-CLERK'S EXPENDITURES		81,977.00	29,837.41	6,366.14	52,139.59	36.40
Dept 247-BOARD OF REVIEW						
101-247-702.000	SALARIES	900.00	0.00	0.00	900.00	0.00
101-247-714.000	FICA LOCAL SHARE	61.00	0.00	0.00	61.00	0.00
101-247-900.000	PUBLICATIONS	100.00	0.00	0.00	100.00	0.00
101-247-956.000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00

User: CATHY DYE

PERIOD ENDING 11/30/2016

DB: Acme Township

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 247-BOARD OF REVIEW		1,261.00	0.00	0.00	1,261.00	0.00
Dept 253-TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	9,676.50	1,935.30	15,482.50	38.46
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	25,159.00	9,676.50	1,935.30	15,482.50	38.46
101-253-714.000	FICA LOCAL SHARE	3,825.00	1,431.52	287.78	2,393.48	37.43
101-253-726.000	SUPPLIES & POSTAGE	5,800.00	1,552.75	1,504.00	4,247.25	26.77
101-253-804.000	SOFTWARE SUPPORT & PROCESSIN	1,000.00	1,325.00	0.00	(325.00)	132.50
101-253-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,032.00	2,128.94	387.08	2,903.06	42.31
101-253-910.000	INSURANCE	1,300.00	494.05	98.81	805.95	38.00
101-253-958.000	EDUCATION/TRAINING/CONVENTION	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 253-TREASURER'S EXPENDITURES		68,775.00	26,285.26	6,148.27	42,489.74	38.22
Dept 265-TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	2,200.00	642.83	132.80	1,557.17	29.22
101-265-851.000	CABLE INTERNET SERVICES	4,000.00	1,683.99	335.67	2,316.01	42.10
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	11,500.00	4,973.35	939.38	6,526.65	43.25
101-265-921.000	STREET LIGHTS	9,000.00	3,769.80	1,041.96	5,230.20	41.89
101-265-922.000	MICH CON GAS	3,800.00	169.96	0.00	3,630.04	4.47
101-265-923.000	SEWER TOWNSHIP HALL	400.00	90.00	0.00	310.00	22.50
101-265-930.000	REPAIRS & MAINT	6,000.00	5,170.71	316.15	829.29	86.18
Total Dept 265-TOWNHALL EXPENDITURES		36,900.00	16,500.64	2,765.96	20,399.36	44.72
Dept 410-PLANNING & ZONING EXPENDITURES						
101-410-702.002	ZONING ADMIN SALARY	52,000.00	18,862.21	3,769.24	33,137.79	36.27
101-410-705.000	PER DIEM PLANNING/ZBA	17,900.00	2,975.00	0.00	14,925.00	16.62
101-410-714.000	FICA LOCAL SHARE	5,210.00	1,780.49	311.88	3,429.51	34.17
101-410-726.000	SUPPLIES & POSTAGE	400.00	239.20	57.97	160.80	59.80
101-410-726.001	POSTAGE T & A	100.00	0.00	0.00	100.00	0.00
101-410-802.001	ATTORNEY SERVICES LITIGATION	0.00	150.00	0.00	(150.00)	100.00
101-410-802.002	ATTORNEY SERVICES	19,000.00	4,003.68	1,790.99	14,996.32	21.07
101-410-802.003	ATTORNEY T & A	15,000.00	930.00	75.00	14,070.00	6.20
101-410-803.000	PLANNER SERVICES	10,000.00	5,770.25	0.00	4,229.75	57.70
101-410-803.001	PLANNING CONSULTANT	20,000.00	6,110.00	750.00	13,890.00	30.55
101-410-803.004	ENGINEERING SERVICES T&A	22,000.00	147.00	147.00	21,853.00	0.67
101-410-803.005	PLANNING & CONSULTANT T & A	30,000.00	5,402.75	787.50	24,597.25	18.01
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	1,720.00	0.00	0.00	1,720.00	0.00
101-410-860.000	TRAVEL & MILEAGE	500.00	72.89	0.00	427.11	14.58
101-410-874.000	RETIREMENT/PENSION	5,200.00	2,030.46	407.70	3,169.54	39.05
101-410-900.000	PUBLICATIONS	2,500.00	434.50	0.00	2,065.50	17.38
101-410-900.001	PUBLICATIONS T & A	800.00	0.00	0.00	800.00	0.00
101-410-910.000	INSURANCE	4,000.00	1,538.50	307.70	2,461.50	38.46
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,500.00	470.00	55.00	2,030.00	18.80
101-410-960.000	dues subscriptions	500.00	282.00	0.00	218.00	56.40
Total Dept 410-PLANNING & ZONING EXPENDITURES		209,630.00	51,198.93	8,459.98	158,431.07	24.42

User: CATHY DYE

PERIOD ENDING 11/30/2016

DB: Acme Township

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	11/30/2016	MONTH 11/30/2016	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 750-MAINT & PARKS EXPENDITURES						
101-750-702.000	SALARIES	47,600.00	17,331.75	0.00	30,268.25	36.41
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	5,400.00	6,318.00	1,158.00	(918.00)	117.00
101-750-714.000	FICA LOCAL SHARE	4,100.00	1,670.38	88.59	2,429.62	40.74
101-750-726.000	SUPPLIES & POSTAGE	2,000.00	1,308.77	0.00	691.23	65.44
101-750-860.000	TRAVEL & MILEAGE	90.00	806.82	0.00	(716.82)	896.47
101-750-874.000	RETIREMENT/PENSION	4,760.00	1,985.20	0.00	2,774.80	41.71
101-750-910.000	INSURANCE	12,500.00	3,087.93	0.00	9,412.07	24.70
101-750-930.000	REPAIRS & MAINT	30,810.00	23,275.07	3,326.85	7,534.93	75.54
101-750-930.001	PARK EQUIP MAINT	0.00	57.26	0.00	(57.26)	100.00
101-750-956.000	MISCELLANEOUS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 750-MAINT & PARKS EXPENDITURES		109,260.00	55,841.18	4,573.44	53,418.82	51.11
Dept 861-RETIREMENT/PENSION						
101-861-874.000	RETIREMENT/PENSION	2,100.00	575.00	0.00	1,525.00	27.38
Total Dept 861-RETIREMENT/PENSION		2,100.00	575.00	0.00	1,525.00	27.38
Dept 865-INSURANCE						
101-865-910.000	INSURANCE	12,300.00	27,325.32	21,770.00	(15,025.32)	222.16
Total Dept 865-INSURANCE		12,300.00	27,325.32	21,770.00	(15,025.32)	222.16
TOTAL EXPENDITURES		1,009,068.83	446,479.20	68,724.25	562,589.63	44.25
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		927,746.00	280,586.54	(25,696.57)	647,159.46	30.24
TOTAL EXPENDITURES		1,009,068.83	446,479.20	68,724.25	562,589.63	44.25
NET OF REVENUES & EXPENDITURES		(81,322.83)	(165,892.66)	(94,420.82)	84,569.83	203.99

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	11/30/2016 (ABNORMAL)	MONTH 11/30/2016 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 206 - FIRE FUND								
Revenues								
Dept 000								
206-000-402.000	CURRENT PROPERTY TAXES	754,196.00		0.00	0.00	754,196.00		0.00
206-000-699.000	TRANS IN FRM OTHER FUNDS	2,000.00		0.00	0.00	2,000.00		0.00
Total Dept 000		<u>756,196.00</u>		<u>0.00</u>	<u>0.00</u>	<u>756,196.00</u>		<u>0.00</u>
TOTAL REVENUES		<u>756,196.00</u>		<u>0.00</u>	<u>0.00</u>	<u>756,196.00</u>		<u>0.00</u>
Expenditures								
Dept 000								
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	96,000.00		31,901.03	10,633.67	64,098.97		33.23
206-000-805.000	METRO FIRE CONTRACT	657,122.00		10.71	0.00	657,111.29		0.00
Total Dept 000		<u>753,122.00</u>		<u>31,911.74</u>	<u>10,633.67</u>	<u>721,210.26</u>		<u>4.24</u>
TOTAL EXPENDITURES		<u>753,122.00</u>		<u>31,911.74</u>	<u>10,633.67</u>	<u>721,210.26</u>		<u>4.24</u>
<hr/>								
Fund 206 - FIRE FUND:								
TOTAL REVENUES		756,196.00		0.00	0.00	756,196.00		0.00
TOTAL EXPENDITURES		753,122.00		31,911.74	10,633.67	721,210.26		4.24
NET OF REVENUES & EXPENDITURES		<u>3,074.00</u>		<u>(31,911.74)</u>	<u>(10,633.67)</u>	<u>34,985.74</u>		<u>1,038.12</u>

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		ACTIVITY FOR	AVAILABLE		% BDGT
		AMENDED BUDGET	YTD BALANCE 11/30/2016		MONTH 11/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE PROTECTION							
Revenues							
Dept 000							
207-000-402.000	CURRENT PROPERTY TAXES	44,803.00	0.00	0.00	44,803.00	0.00	0.00
207-000-671.000	MISC REVENUES	26,500.00	0.00	0.00	26,500.00	0.00	0.00
207-000-699.000	TRANS IN FRM OTHER FUNDS	8,600.00	0.00	0.00	8,600.00	0.00	0.00
Total Dept 000		<u>79,903.00</u>	<u>0.00</u>	<u>0.00</u>	<u>79,903.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES		<u>79,903.00</u>	<u>0.00</u>	<u>0.00</u>	<u>79,903.00</u>	<u>0.00</u>	<u>0.00</u>
Expenditures							
Dept 000							
207-000-802.000	COMMUNITY POLICING CONTRACT	78,500.00	0.00	0.00	78,500.00	0.00	0.00
Total Dept 000		<u>78,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>78,500.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>78,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>78,500.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 207 - POLICE PROTECTION:							
TOTAL REVENUES		<u>79,903.00</u>	<u>0.00</u>	<u>0.00</u>	<u>79,903.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>78,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>78,500.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>1,403.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,403.00</u>	<u>0.00</u>	<u>0.00</u>

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDMT USED
		AMENDED BUDGET	11/30/2016 NORMAL (ABNORMAL)	MONTH 11/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-665.000	INTEREST ON INVESTMENTS	8.00	0.00	0.00	8.00	0.00
208-000-699.000	TRANS IN FRM OTHER FUNDS	37,950.00	0.00	0.00	37,950.00	0.00
Total Dept 000		<u>37,958.00</u>	<u>0.00</u>	<u>0.00</u>	<u>37,958.00</u>	<u>0.00</u>
TOTAL REVENUES		<u>37,958.00</u>	<u>0.00</u>	<u>0.00</u>	<u>37,958.00</u>	<u>0.00</u>
Expenditures						
Dept 000						
208-000-930.005	SHORELINE REDEVELOPMENT	36,500.00	54,078.39	51,042.64	(17,578.39)	148.16
Total Dept 000		<u>36,500.00</u>	<u>54,078.39</u>	<u>51,042.64</u>	<u>(17,578.39)</u>	<u>148.16</u>
TOTAL EXPENDITURES		<u>36,500.00</u>	<u>54,078.39</u>	<u>51,042.64</u>	<u>(17,578.39)</u>	<u>148.16</u>
<hr/>						
Fund 208 - PARK FUND:						
TOTAL REVENUES		37,958.00	0.00	0.00	37,958.00	0.00
TOTAL EXPENDITURES		36,500.00	54,078.39	51,042.64	(17,578.39)	148.16
NET OF REVENUES & EXPENDITURES		<u>1,458.00</u>	<u>(54,078.39)</u>	<u>(51,042.64)</u>	<u>55,536.39</u>	<u>3,709.08</u>

User: CATHY DYE

PERIOD ENDING 11/30/2016

DB: Acme Township

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED	
		AMENDED BUDGET	NORMAL	11/30/2016 (ABNORMAL)	MONTH 11/30/2016 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)		
Fund 209 - CEMETERY FUND									
Revenues									
Dept 000									
209-000-643.000	CEMETARY lot & plots	2,800.00		0.00	0.00	2,800.00		0.00	
209-000-646.000	BURIAL FEE PAYMENTS	3,000.00		3,100.00	500.00	(100.00)		103.33	
Total Dept 000		<u>5,800.00</u>		<u>3,100.00</u>	<u>500.00</u>	<u>2,700.00</u>		<u>53.45</u>	
TOTAL REVENUES		<u>5,800.00</u>		<u>3,100.00</u>	<u>500.00</u>	<u>2,700.00</u>		<u>53.45</u>	
Expenditures									
Dept 000									
209-000-726.000	SUPPLIES & POSTAGE	300.00		224.69	44.74	75.31		74.90	
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	2,400.00		2,610.00	0.00	(210.00)		108.75	
209-000-930.000	REPAIRS & MAINT	3,080.00		1,716.54	0.00	1,363.46		55.73	
Total Dept 000		<u>5,780.00</u>		<u>4,551.23</u>	<u>44.74</u>	<u>1,228.77</u>		<u>78.74</u>	
TOTAL EXPENDITURES		<u>5,780.00</u>		<u>4,551.23</u>	<u>44.74</u>	<u>1,228.77</u>		<u>78.74</u>	
Fund 209 - CEMETERY FUND:									
TOTAL REVENUES		5,800.00		3,100.00	500.00	2,700.00		53.45	
TOTAL EXPENDITURES		5,780.00		4,551.23	44.74	1,228.77		78.74	
NET OF REVENUES & EXPENDITURES		20.00		(1,451.23)	455.26	1,471.23		7,256.15	

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	11/30/2016 (ABNORMAL)	MONTH 11/30/2016 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 212 - LIQUOR FUND								
Revenues								
Dept 000								
212-000-443.000	LIQUOR LICENSE FEES	9,100.00		9,571.65	0.00		(471.65)	105.18
212-000-665.000	INTEREST ON INVESTMENTS	0.00		1.19	0.00		(1.19)	100.00
Total Dept 000		<u>9,100.00</u>		<u>9,572.84</u>	<u>0.00</u>		<u>(472.84)</u>	<u>105.20</u>
TOTAL REVENUES		<u>9,100.00</u>		<u>9,572.84</u>	<u>0.00</u>		<u>(472.84)</u>	<u>105.20</u>
Expenditures								
Dept 000								
212-000-999.000	TRANSFER TO OTHER FUNDS	8,500.00		0.00	0.00		8,500.00	0.00
Total Dept 000		<u>8,500.00</u>		<u>0.00</u>	<u>0.00</u>		<u>8,500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>8,500.00</u>		<u>0.00</u>	<u>0.00</u>		<u>8,500.00</u>	<u>0.00</u>
<hr/>								
Fund 212 - LIQUOR FUND:								
TOTAL REVENUES		9,100.00		9,572.84	0.00		(472.84)	105.20
TOTAL EXPENDITURES		8,500.00		0.00	0.00		8,500.00	0.00
NET OF REVENUES & EXPENDITURES		600.00		9,572.84	0.00		(8,972.84)	1,595.47

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED	
		AMENDED BUDGET	NORMAL	11/30/2016 (ABNORMAL)	MONTH 11/30/2016 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 224 - SHORELINE PPRESERVATION									
Revenues									
Dept 000									
224-000-665.000	INTEREST ON INVESTMENTS	0.00		0.37	0.00		(0.37)	100.00	
Total Dept 000		0.00		0.37	0.00		(0.37)	100.00	
TOTAL REVENUES		0.00		0.37	0.00		(0.37)	100.00	
Fund 224 - SHORELINE PPRESERVATION:									
TOTAL REVENUES		0.00		0.37	0.00		(0.37)	100.00	
TOTAL EXPENDITURES		0.00		0.00	0.00		0.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00		0.37	0.00		(0.37)	100.00	

User: CATHY DYE

PERIOD ENDING 11/30/2016

DB: Acme Township

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 11/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	236,022.00	0.00	0.00	236,022.00	0.00
225-000-665.000	INTEREST ON INVESTMENTS	60.00	102.84	0.00	(42.84)	171.40
Total Dept 000		236,082.00	102.84	0.00	235,979.16	0.04
TOTAL REVENUES		236,082.00	102.84	0.00	235,979.16	0.04
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	20,000.00	15,000.00	0.00	5,000.00	75.00
225-000-941.000	PDR PYMT TO LANDOWNERS	200,000.00	0.00	0.00	200,000.00	0.00
225-000-942.000	APPRASAL EXPENSES	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 000		224,000.00	15,000.00	0.00	209,000.00	6.70
TOTAL EXPENDITURES		224,000.00	15,000.00	0.00	209,000.00	6.70
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		236,082.00	102.84	0.00	235,979.16	0.04
TOTAL EXPENDITURES		224,000.00	15,000.00	0.00	209,000.00	6.70
NET OF REVENUES & EXPENDITURES		12,082.00	(14,897.16)	0.00	26,979.16	123.30

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			11/30/2016 NORMAL (ABNORMAL)	MONTH 11/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 226 - PARK and RECREATION FUND						
Revenues						
Dept 000						
226-000-600.000	CONTRIBUTIONS FROM RESIDENTS	0.00	100.00	0.00	(100.00)	100.00
226-000-601.000	BOAT LAUNCH CONTRIBUTIONS	0.00	(100.00)	0.00	100.00	100.00
Total Dept 000		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 226 - PARK and RECREATION FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	11/30/2016 (ABNORMAL)	MONTH 11/30/2016 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 401 - SAYLER PARK BOAT LAUNCH CAPITAL FUND								
Revenues								
Dept 000								
401-000-600.000	CONTRIBUTIONS FROM RESIDENTS	50,000.00		50,100.00	0.00		(100.00)	100.20
401-000-602.002	WATERWAYS GRANT	160,000.00		142,519.42	61,296.59		17,480.58	89.07
401-000-602.003	FISHERIES GRANT	70,000.00		58,273.00	0.00		11,727.00	83.25
401-000-699.000	TRANS IN FRM OTHER FUNDS	131,322.83		0.00	0.00		131,322.83	0.00
Total Dept 000		411,322.83		250,892.42	61,296.59		160,430.41	61.00
TOTAL REVENUES		411,322.83		250,892.42	61,296.59		160,430.41	61.00
Expenditures								
Dept 000								
401-000-803.000	PLANNER SERVICES	0.00		8,355.50	1,619.50		(8,355.50)	100.00
401-000-930.002	PARKS & RECREATION EXPENDITURE	380,195.00		327,395.48	9,012.00		52,799.52	86.11
Total Dept 000		380,195.00		335,750.98	10,631.50		44,444.02	88.31
TOTAL EXPENDITURES		380,195.00		335,750.98	10,631.50		44,444.02	88.31
Fund 401 - SAYLER PARK BOAT LAUNCH CAPITAL FUND:								
TOTAL REVENUES		411,322.83		250,892.42	61,296.59		160,430.41	61.00
TOTAL EXPENDITURES		380,195.00		335,750.98	10,631.50		44,444.02	88.31
NET OF REVENUES & EXPENDITURES		31,127.83		(84,858.56)	50,665.09		115,986.39	272.61

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2016 NORMAL (ABNORMAL)	MONTH 11/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	915,110.00	300,266.60	0.00	614,843.40	32.81
590-000-633.000	REPLACEMENT	15,120.00	0.00	0.00	15,120.00	0.00
590-000-634.000	IMPROVEMENTS	60,480.00	0.00	0.00	60,480.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	712.00	653.46	0.00	58.54	91.78
Total Dept 000		991,422.00	300,920.06	0.00	690,501.94	30.35
Dept 550-HOPE VILLAGE- WATER						
590-550-450.000	USAGE FEES	15,500.00	7,000.16	0.00	8,499.84	45.16
Total Dept 550-HOPE VILLAGE- WATER		15,500.00	7,000.16	0.00	8,499.84	45.16
TOTAL REVENUES		1,006,922.00	307,920.22	0.00	699,001.78	30.58
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
590-000-803.003	ENGINEERING SERVICES	167,980.00	38,200.00	3,200.00	129,780.00	22.74
590-000-956.001	OPERATING & MAINT EXP	360,300.00	72,318.44	21,964.23	287,981.56	20.07
590-000-956.003	HOCH ROAD #697 EXP	2,250.00	52.31	15.89	2,197.69	2.32
590-000-995.001	INTEREST on BONDS	315,950.00	11,262.27	0.00	304,687.73	3.56
Total Dept 000		851,480.00	121,833.02	25,180.12	729,646.98	14.31
Dept 550-HOPE VILLAGE- WATER						
590-550-956.001	OPERATING & MAINT EXP	12,771.00	2,244.94	676.50	10,526.06	17.58
Total Dept 550-HOPE VILLAGE- WATER		12,771.00	2,244.94	676.50	10,526.06	17.58
TOTAL EXPENDITURES		864,251.00	124,077.96	25,856.62	740,173.04	14.36
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		1,006,922.00	307,920.22	0.00	699,001.78	30.58
TOTAL EXPENDITURES		864,251.00	124,077.96	25,856.62	740,173.04	14.36
NET OF REVENUES & EXPENDITURES		142,671.00	183,842.26	(25,856.62)	(41,171.26)	128.86

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2016 NORMAL (ABNORMAL)	MONTH 11/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 818 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
818-000-671.000	MISC REVENUES	40,000.00	0.00	0.00	40,000.00	0.00
818-000-672.000	ASSESSMENTS CURRENT	64,832.00	0.00	0.00	64,832.00	0.00
818-000-676.000	REIMBURSEMENTS	0.00	52,561.10	0.00	(52,561.10)	100.00
Total Dept 000		<u>104,832.00</u>	<u>52,561.10</u>	<u>0.00</u>	<u>52,270.90</u>	<u>50.14</u>
TOTAL REVENUES		<u>104,832.00</u>	<u>52,561.10</u>	<u>0.00</u>	<u>52,270.90</u>	<u>50.14</u>
Expenditures						
Dept 000						
818-000-997.000	DEBT PAYMENT TO COUNTY	60,212.50	12,137.50	0.00	48,075.00	20.16
Total Dept 000		<u>60,212.50</u>	<u>12,137.50</u>	<u>0.00</u>	<u>48,075.00</u>	<u>20.16</u>
TOTAL EXPENDITURES		<u>60,212.50</u>	<u>12,137.50</u>	<u>0.00</u>	<u>48,075.00</u>	<u>20.16</u>
Fund 818 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		<u>104,832.00</u>	<u>52,561.10</u>	<u>0.00</u>	<u>52,270.90</u>	<u>50.14</u>
TOTAL EXPENDITURES		<u>60,212.50</u>	<u>12,137.50</u>	<u>0.00</u>	<u>48,075.00</u>	<u>20.16</u>
NET OF REVENUES & EXPENDITURES		<u>44,619.50</u>	<u>40,423.60</u>	<u>0.00</u>	<u>4,195.90</u>	<u>90.60</u>
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS						
NET OF REVENUES & EXPENDITURES		<u>3,575,861.83</u>	<u>904,736.33</u>	<u>36,100.02</u>	<u>2,671,125.50</u>	<u>25.30</u>
		<u>3,420,129.33</u>	<u>1,023,987.00</u>	<u>166,933.42</u>	<u>2,396,142.33</u>	<u>29.94</u>
NET OF REVENUES & EXPENDITURES		<u>155,732.50</u>	<u>(119,250.67)</u>	<u>(130,833.40)</u>	<u>274,983.17</u>	<u>76.57</u>

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001.000	CASH-CHECKING	676,560.14	446,153.99
101-000-002.000	CASH ON HAND (PETTY CASH)	200.00	200.00
101-000-004.000	3735-MONEY MARKET	297,364.25	297,464.20
101-000-005.000	1886-HIGH YIELD	156,844.94	156,897.66
101-000-018.000	MISC RECEIVABLE (IMMANUAL/BATES ACCT)	56,261.04	49,346.27
101-000-072.000	G.T. COUNTY SEPTAGE BOND/LOAN	133,056.00	126,756.00
101-000-101.000	DUE FROM STATE OF MICHIGAN	60,056.59	8,161.18
101-000-102.401	DUE FROM CAPITAL IMPROVEMENT	0.00	129,727.00
Total Assets		1,416,701.98	1,214,706.30
*** Liabilities ***			
101-000-231.000	DUE TO LOVASCO RETIREMENT	0.31	4,808.06
101-000-231.200	OTHER PAYROLL DEDUCTIONS	0.00	1,368.78
101-000-339.000	DEFERRED REVENUE	56,261.04	49,346.27
Total Liabilities		91,626.13	55,523.11
*** Fund Balance ***			
101-000-390.000	Fund Balance	1,325,075.85	1,325,075.85
Total Fund Balance		1,325,075.85	1,325,075.85
Beginning Fund Balance			1,325,075.85
Net of Revenues VS Expenditures			(165,892.66)
Ending Fund Balance			1,159,183.19
Total Liabilities And Fund Balance			1,214,706.30

Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001.000	CASH-CHECKING	39,580.73	579.87
Total Assets		39,580.73	579.87
*** Liabilities ***			
Total Liabilities		7,089.12	0.00
*** Fund Balance ***			
206-000-390.000	Fund Balance	32,491.61	32,491.61
Total Fund Balance		32,491.61	32,491.61
Beginning Fund Balance			32,491.61
Net of Revenues VS Expenditures			(31,911.74)
Ending Fund Balance			579.87
Total Liabilities And Fund Balance			579.87

Fund 207 POLICE PROTECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
207-000-001.000	CASH-CHECKING	100,723.06	100,723.06
Total Assets		100,723.06	100,723.06
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
207-000-390.000	Fund Balance	100,723.06	100,723.06
Total Fund Balance		100,723.06	100,723.06
Beginning Fund Balance			100,723.06
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			100,723.06
Total Liabilities And Fund Balance			100,723.06

Fund 208 PARK FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
208-000-001.000	CASH-CHECKING	67,439.48	10,361.09
Total Assets		67,439.48	10,361.09
*** Liabilities ***			
Total Liabilities		3,000.00	0.00
*** Fund Balance ***			
208-000-390.000	Fund Balance	64,439.48	64,439.48
Total Fund Balance		64,439.48	64,439.48
Beginning Fund Balance			64,439.48
Net of Revenues VS Expenditures			(54,078.39)
Ending Fund Balance			10,361.09
Total Liabilities And Fund Balance			10,361.09

Fund 209 CEMETERY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
209-000-001.000	CASH-CHECKING	9,407.41	7,956.18
Total Assets		9,407.41	7,956.18
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
209-000-390.000	Fund Balance	9,407.41	9,407.41
Total Fund Balance		9,407.41	9,407.41
Beginning Fund Balance			9,407.41
Net of Revenues VS Expenditures			(1,451.23)
Ending Fund Balance			7,956.18
Total Liabilities And Fund Balance			7,956.18

Fund 212 LIQUOR FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
212-000-001.000	CASH-CHECKING	137.50	9,709.15
212-000-004.000	0650-MONEY MARKET	6,991.19	6,992.38
Total Assets		7,128.69	16,701.53
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
212-000-390.000	Fund Balance	7,128.69	7,128.69
Total Fund Balance		7,128.69	7,128.69
Beginning Fund Balance			7,128.69
Net of Revenues VS Expenditures			9,572.84
Ending Fund Balance			16,701.53
Total Liabilities And Fund Balance			16,701.53

Fund 224 SHORELINE PPRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
224-000-001.000	6244-CASH-CHECKING	1,378.08	1,378.45
Total Assets		1,378.08	1,378.45
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
224-000-390.000	Fund Balance	1,378.08	1,378.08
Total Fund Balance		1,378.08	1,378.08
Beginning Fund Balance			1,378.08
Net of Revenues VS Expenditures			0.37
Ending Fund Balance			1,378.45
Total Liabilities And Fund Balance			1,378.45

Fund 225 FARMLAND PRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
225-000-001.000	9937-CASH-CHECKING	388,087.65	373,189.62
225-000-004.000	4319-MONEY MARKET	5,200.39	5,201.26
Total Assets		393,288.04	378,390.88
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
225-000-390.000	Fund Balance	393,288.04	393,288.04
Total Fund Balance		393,288.04	393,288.04
Beginning Fund Balance			393,288.04
Net of Revenues VS Expenditures			(14,897.16)
Ending Fund Balance			378,390.88
Total Liabilities And Fund Balance			378,390.88

Fund 401 SAYLER PARK BOAT LAUNCH CAPITAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
401-000-001.000	CASH-CHECKING	115,419.41	159,749.10
Total Assets		115,419.41	159,749.10
*** Liabilities ***			
401-000-214.101	DUE TO GENERAL FUND	0.00	129,727.00
Total Liabilities		538.75	129,727.00
*** Fund Balance ***			
401-000-390.000	Fund Balance	114,880.66	114,880.66
Total Fund Balance		114,880.66	114,880.66
Beginning Fund Balance			114,880.66
Net of Revenues VS Expenditures			(84,858.56)
Ending Fund Balance			30,022.10
Total Liabilities And Fund Balance			159,749.10

Fund 590 ACME RELIEF SEWER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
590-000-001.000	9945-CASH-CHECKING	2,081,445.04	2,325,450.83
590-000-004.000	0651-MONEY MARKET	196,855.33	196,921.49
590-000-132.000	SEPTIC PLANT	470,853.00	470,853.00
590-000-133.000	ACCUMULATED DEPRECIATION	(84,571.18)	(84,571.18)
590-000-152.000	WATER SYSTEMS	177,000.00	177,000.00
590-000-153.000	ACCUMULATED DEPRECIATION-WATE	(67,555.00)	(67,555.00)
590-000-154.000	SEWER SYSTEMS	11,611,103.07	11,611,103.07
590-000-155.000	ACCUMULATED DEPREC-SEWER	(5,644,615.18)	(5,644,615.18)
Total Assets		8,892,210.70	8,984,587.03
*** Liabilities ***			
590-000-250.000	BONDS PAYABLE LONG TERM	469,384.49	469,384.49
590-000-250.001	ACCR.INTEREST ON BONDS	3,754.00	3,754.00
590-000-250.100	Current portion of Bonds	86,092.00	86,092.00
590-000-251.002	PREMIUM OF REFUNDED BONDS	44,290.00	44,290.00
590-000-310.000	CONTRACTS PAYABLE-COUNTY DPW	5,180.00	5,180.00
Total Liabilities		700,166.42	608,700.49
*** Fund Balance ***			
590-000-390.000	Fund Balance	8,192,044.28	8,192,044.28
Total Fund Balance		8,192,044.28	8,192,044.28
Beginning Fund Balance			8,192,044.28
Net of Revenues VS Expenditures			183,842.26
Ending Fund Balance			8,375,886.54
Total Liabilities And Fund Balance			8,984,587.03

Fund 703 CURRENT TAX COLLECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
703-000-001.000	CASH-CHECKING	1,609.03	76,438.69
Total Assets		1,609.03	76,438.69
*** Liabilities ***			
703-000-202.000	ACCOUNTS PAYABLE	181.03	181.03
703-000-273.000	UNDISTRIBUTED TAX	1,428.00	76,256.74
703-000-274.000	EARNED INTEREST UNDISTRIBUTED	0.00	0.92
Total Liabilities		1,609.03	76,438.69
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			0.00
Total Liabilities And Fund Balance			76,438.69

Fund 818 HOLIDAY HILLS AREA IMPROVEMENT

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
818-000-001.000	9307-CASH-CHECKING	234,910.17	245,333.77
818-000-002.000	CASH HELD BY ROAD COMMISSION	52,561.10	52,561.10
818-000-045.000	RECEIVABLE-CURRENT	750,259.32	750,259.32
Total Assets		1,037,730.59	1,048,154.19
*** Liabilities ***			
818-000-202.000	ACCOUNTS PAYABLE	12,320.66	12,320.66
818-000-250.000	BOND 2015 PAYABLE LONG TERM	0.00	(30,000.00)
818-000-339.000	DEFERRED REVENUE	750,259.32	750,259.32
Total Liabilities		762,579.98	732,579.98
*** Fund Balance ***			
818-000-390.000	Fund Balance	275,150.61	275,150.61
Total Fund Balance		275,150.61	275,150.61
Beginning Fund Balance			275,150.61
Net of Revenues VS Expenditures			40,423.60
Ending Fund Balance			315,574.21
Total Liabilities And Fund Balance			1,048,154.19

Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 11/01/2016 AND 11/30/2016; AND Call Types IS Community Benefit OR Contract OR ERT OR Helipad OR Intercept OR Interfacility OR MEI OR NICU OR Personnel and Equipment OR Prehospital OR Trans...

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
NORTH FLIGHT INC							
Dispatched							
17576	11/1/2016	NF 11: NF 11	03:44:26	Prehospital		4263 HOLIDAY RD	MUNSON MEDICAL CENTER ER
17584	11/1/2016	NF 8: NF 8	09:58:41	Prehospital	CANCEL, PREHOSPITAL	4058 EVELYN ST	
17682	11/2/2016	NF 8: NF 8	20:45:50	Community Benefit		FIRE, STANDBY4431 AUDUBON DR	
17683	11/2/2016	NF 8: NF 8	21:57:37	Prehospital		5165 JAMES RD	MUNSON MEDICAL CENTER ER
17886	11/4/2016	NF 8: NF 8	14:47:09	Prehospital		GRAND TRAVERSE RESORT Spa	
17901	11/5/2016	NF 3: NF 3	01:53:15	Prehospital		MEIJER ACME	MUNSON MEDICAL CENTER ER
17904	11/5/2016	NF 3: NF 3	05:35:42	Prehospital		2851 HOLIDAY PINES RD	
17955	11/6/2016	NF 8: NF 8	16:29:00	Community Benefit		<Unknown>WOODRIDGE DR	
17977	11/7/2016	NF 8: NF 8	09:28:00	Prehospital		BUNKER HILL RD & US-31 N	
17989	11/7/2016	NF 11: NF 11	12:39:00	Prehospital	CANCEL, PREHOSPITAL	4946 OLD M 72	
18114	11/10/2016	NF 8: NF 8	12:14:50	Prehospital		2880 HOLIDAY PINES RD	MUNSON MEDICAL CENTER ER
18190	11/11/2016	NF 8: NF 8	11:43:59	Community Benefit		CANCEL, PREHOSPITAL1492 US 31 NORTH	
18191	11/11/2016	NF 8: NF 8	12:30:02	Prehospital		MEIJER ACME	MUNSON MEDICAL CENTER ER
18203	11/11/2016	NF 8: NF 8	18:18:36	Community Benefit		FIRE, STANDBYBATES RD & MI-72	
18210	11/11/2016	NF 8: NF 8	19:31:29	Prehospital		4163 WINDWARD WAY	MUNSON MEDICAL CENTER ER
18280	11/12/2016	NF 8: NF 8	16:07:53	Prehospital		4180 5 MILE RD	
18309	11/13/2016	NF 8: NF 8	11:27:48	Community Benefit		CANCEL, PREHOSPITALNEW HOPE COMMUNITY CHURCH	
18316	11/13/2016	NF 8: NF 8	14:22:32	Prehospital		WHITEFORD RD & HOLIDAY RD	MUNSON MEDICAL CENTER ER
18368	11/14/2016	NF 8: NF 8	09:39:10	Prehospital		MEIJER ACME	
18417	11/14/2016	NF 8: NF 8	13:27:24	Prehospital	CANCEL, PREHOSPITAL	SAMARITAS SR CARE - ACME Assisted Living Side	

* Shaded records indicate that trip has been cancelled

RescueNet™ Reporting

\\MVNFPCRD\B\RESCUENET\REPORTS32\GENERAL\TRIP RELATED\LISTS\DISTSHORT.RPT

Printed on 12/12/2016, 9:32:57AM

Page 1

Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 11/01/2016 AND 11/30/2016; AND Call Types IS Community Benefit OR Contract OR ERT OR Helipad OR Intercept OR Interfacility OR MEI OR NICU OR Personnel and Equipment OR Prehospital OR Trans...

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
18424	11/14/2016	NF 8: NF 8	14:07:08	Community Benefit		FIRE, STANDBYDOCK RD & DEEPWATER POINT RD	
18431	11/14/2016	NF 11: NF 11	15:32:00	Prehospital		8641 US HIGHWAY 31 N	MUNSON MEDICAL CENTER ER
18516	11/16/2016	NF 8: NF 8	11:16:01	Prehospital		10106 US HIGHWAY 31 N shoreline fruit/ North Side of Bldg	MUNSON MEDICAL CENTER ER
18547	11/17/2016	NF 8: NF 8	08:04:02	Prehospital		4341 E M 72	MUNSON MEDICAL CENTER ER
18651	11/19/2016	NF 5: NF 5	05:04:44	Prehospital		8160 US 31 NORTH	MUNSON MEDICAL CENTER ER
18792	11/22/2016	NF 15: NF 15	04:14:27	Prehospital		4261 E TIMBERWOOD DR	
18797	11/22/2016	NF 15: NF 15	06:22:37	Prehospital		4382 E TIMBERWOOD DR	MUNSON MEDICAL CENTER ER
18811	11/22/2016	NF 8: NF 8	07:37:57	Prehospital		SAMARITAS SR CARE - ACME 1103	MUNSON MEDICAL CENTER ER
18814	11/22/2016	NF 5: NF 5	08:19:59	Prehospital	CANCEL, PREHOSPITAL	3957 ARLINGTON DR	
18816	11/22/2016	NF 8: NF 8	09:32:55	Prehospital		SAMARITAS SR CARE - ACME 311	MUNSON MEDICAL CENTER ER
18871	11/23/2016	NF 5: NF 5	02:30:49	Prehospital		4747 DEER VALLEY RD	MUNSON MEDICAL CENTER ER
18940	11/24/2016	NF 8: NF 8	21:34:45	Community Benefit		FIRE, STANDBY2345 US-31 N	
18967	11/25/2016	NF 8: NF 8	12:57:39	Prehospital		SAMARITAS SR CARE - ACME RM 8	MUNSON MEDICAL CENTER ER

NORTH FLIGHT INC (cont.)

Dispatched (cont.)

18972	11/25/2016	NF 8: NF 8	17:47:24	Prehospital		BUNKER HILL RD & MI-72	MUNSON MEDICAL CENTER ER
18979	11/25/2016	NF 8: NF 8	22:12:30	Prehospital		4337 AUDUBON DR	MUNSON MEDICAL CENTER ER
19058	11/28/2016	NF 15: NF 15	01:42:45	Prehospital		SAMARITAS SR CARE - ACME	MUNSON MEDICAL CENTER ER
19128	11/29/2016	NF 8: NF 8	07:58:59	Prehospital	CANCEL, PREHOSPITAL	6284 SINGLETREE LN	
19141	11/29/2016	NF 8: NF 8	09:09:06	Prehospital		MI-72 & US HIGHWAY 31 N	COWELL CANCER CENTER

Total Calls Dispatched: 38

Total Transports: 20

* Shaded records indicate that trip has been cancelled

RescueNet™ Reporting

\\MVNFPCRD\B\RESCUENET\REPORTS32\GENERAL\TRIP RELATED\LISTS\DISTSHORT.RPT

Printed on 12/12/2016, 9:32:57AM

Page 1

Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 11/01/2016 AND 11/30/2016; AND Call Types IS Community Benefit OR Contract OR ERT OR Helipad OR Intercept OR Interfacility OR MEI OR NICU OR Personnel and Equipment OR Prehospital OR Trans...

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
Total Calls for NORTH FLIGHT INC: 38						Total Transports: 20	

* Shaded records indicate that trip has been cancelled

RescueNet™ Reporting

\\MVNFEPDRDB\RESCUENET\REPORTS32\GENERAL\TRIP RELATED\LISTS\DISTSHORT.RPT

Printed on 12/12/2016, 9:32:57AM

Page 1



**ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
December 12th, 2016 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE: 7:05pm

ROLL CALL:

Members present: D. Rosa, B. Balentine, D. White, T. Forgette (Secretary), K. Wentzloff (Chair), M. Timmins

Members excused: S. Feringa (Vice-Chair)

Staff present: S. Winter, Zoning Administrator
J. Iacoangeli, Township Planner

A. LIMITED PUBLIC COMMENT: Open 7:06pm; Closed 7:06pm

B. APPROVAL OF AGENDA:

Motion by Timmins to approve agenda Support by Balentine. Motion passes unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. SPECIAL PRESENTATIONS: None

E. CONSENT CALENDAR:

1. RECEIVE AND FILE

- a. Township Board Minutes 11/01/2016
- b. Draft Parks & Trails Committee Minutes 11/18/16

2. ACTION:

- a. Approve Draft Planning Commission Minutes 11/14/16

Motion by Timmins to approve the Consent Calendar as presented. Support by Rosa. Motion passes unanimously.

F. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

G. CORRESPONDENCE:

- 1. Master Plan Amendment Public Hearing – East Bay Charter Township

Notification letter from East Bay Township regarding proposed amendment to their Master Plan. Letter is the legal notice of the public hearing.

H. PUBLIC HEARINGS: None

I. OLD BUSINESS:

- 1. Public Forum on Short-Term Rentals

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.

Public hearing has been scheduled for January 19, 2017 at the Williamsburg. This will be a joint meeting of PC and Board to provide property owners the chance the chance to voice their opinion on the topic. Currently, Counsel has indicated that currently the township zoning does not allow such uses. Meeting will be recorded.

2. Medical Marihuana – Board Feedback

No real feedback to PC from Board. Packet contained memo. Since many components of new changes to the legislation have not been drawn up yet and there is still time, PC members agreed to wait and see how this all comes together.

J. NEW BUSINESS:

1. Adopt 2017 Planning Commission Regular Meeting Schedule

Motion by Timmins to adopt the 2017 Meeting Schedule. Support by Forgette. Motion passes unanimously.

K. PUBLIC COMMENT & OTHER PC BUSINESS

- 1. Zoning Administrator Report – Shawn Winter** summarized report. Noted an obstacle in Gokey Apartment project due to water main not extended as expected by engineers. Design plans moving forward with Dan Kelly project.
- 2. Planning Consultant Report – John Iacoangeli** - nothing to report
- 3. Township Board Report – Doug White** - nothing to report
- 4. Parks & Trails Committee Report – Marcie Timmins** reported that Township received good news on Bayside Park grant. MDNR approved grant for \$300,000; GTRLC pledged another \$200,000 and the township has committed \$100,000. Drawings and site engineering will need to be done. Site work likely to be done in late 2017 or early 2018.

Public comment open at 7:30pm. Closed at 7:30pm.

ADJOURN:

Motion by Timmins to adjourn. Support by Balentine. Motion passes unanimously. Meeting adjourned at 7:30pm.

Prepaid

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP
 CHECK DATE FROM 12/07/2016 - 12/31/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/07/2016	PARK	120	GOSLING CZUBAK ENGR	PLANNER SERVICES	401-000-803.000	1,485.00
12/07/2016	CHAS	24040	ACE HARDWARE	REPAIRS & MAINT	101-750-930.000	9.16
		24040		REPAIRS & MAINT	209-000-930.000	89.98
						99.14
12/07/2016	CHAS	24041	AMERICAN WASTE	REPAIRS & MAINT	101-265-930.000	115.00
12/07/2016	CHAS	24042	BAIRD, COTTER & BISHOP, P.C.	INTERNAL ACCOUNTANT	101-101-801.001	425.00
12/07/2016	CHAS	24043	CHARTER COMMUNICATIONS/SPECTRUM	CABLE INTERNET SERVICES	101-265-851.000	335.67
12/07/2016	CHAS	24044	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	516.04
12/07/2016	CHAS	24045	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	31.50
12/07/2016	CHAS	24046	EPS	REPAIRS & MAINT	101-750-930.000	156.84
12/07/2016	CHAS	24047	GRAND TRAVERSE COUNTY -DPW	REPAIRS & MAINT	101-265-930.000	60.00
12/07/2016	CHAS	24048	GRD TRAV COUNTY TREASURERS OFF	ADMINISTRATIVE FEE 1%	101-000-447.000	202.47
12/07/2016	CHAS	24049	KOPY SALES INC.	REPAIRS & MAINT	101-265-930.000	185.32
12/07/2016	CHAS	24050	KWIK PRINT	SUPPLIES & POSTAGE	101-265-726.000	75.10
12/07/2016	CHAS	24051	MICHIGAN MUNICIPAL LEAGUE	INSURANCE	101-865-910.000	72.00
12/07/2016	CHAS	24052	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS-PLANNING & ZONING	101-410-900.000	150.25
12/15/2016	CHAS	24053	CHASE CARD SERVICES	TRAVEL & MILEAGE	101-215-860.000	32.54
		24053		REPAIRS & MAINT	101-750-930.000	1,661.53
						1,694.07
12/15/2016	CHAS	24054	GOSLING CZUBAK ENGR	ENGINEERING SERVICES	101-101-803.003	808.63
		24054		SHORELINE REDEVELOPMENT	208-000-930.005	500.00
						1,308.63
12/15/2016	CHAS	24055	NEOFUNDS BY NEOPOST	SUPPLIES & POSTAGE-BOARD	101-101-726.000	154.04
		24055		SUPPLIES & POSTAGE-ELECTIONS	101-191-726.000	179.92
		24055		SUPPLIES & POSTAGE-ASSESSOR	101-209-726.000	0.47
		24055		SUPPLIES & POSTAGE-CLERK	101-215-726.000	14.42
		24055		SUPPLIES & POSTAGE-TREASURER	101-253-726.000	50.22

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP
 CHECK DATE FROM 12/07/2016 - 12/31/2016

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		24055		SUPPLIES & POSTAGE-PLAN ZONE	101-410-726.000	0.93
						400.00
12/15/2016	CHAS	24056	SHELL OIL COMPANY	REPAIRS & MAINT	101-750-930.000	37.10
12/15/2016	CHAS	24057	WYANT COMPUTER SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	2,178.00
12/15/2016	TAX	4164	CHESTER RYAN	UNDISTRIBUTED TAX	703-000-273.000	509.29
12/15/2016	TAX	4165	GREENSPAN ELLIOTT I & SANDRA	UNDISTRIBUTED TAX	703-000-273.000	1,000.00
12/15/2016	TAX	4166	MORTON SEAN & SHERYL D	UNDISTRIBUTED TAX	703-000-273.000	1,854.85
12/15/2016	TAX	4167	MYERS ARTHUR W & CINDY M TRUSTE	UNDISTRIBUTED TAX	703-000-273.000	102.59
12/15/2016	TAX	4168	NEXTEL WEST CORP	UNDISTRIBUTED TAX	703-000-273.000	613.93
12/15/2016	TAX	4169	STINSON STEVEN E	UNDISTRIBUTED TAX	703-000-273.000	100.00
12/15/2016	TAX	4170	WAY BONNIE L	UNDISTRIBUTED TAX	703-000-273.000	621.96
12/15/2016	TAX	4171	VOID	** VOIDED **		** VOIDED **
12/19/2016	TAX	4178	GRD TRAV COUNTY TREASURERS OFF	UNDISTRIBUTED TAX	703-000-273.000	59,546.97
12/20/2016	TAX	4172	NORTHWESTERN MICHIGAN COLLEGE	UNDISTRIBUTED TAX	703-000-273.000	48,820.79
12/20/2016	TAX	4173	ACME TOWNSHIP GENERAL FUND	UNDISTRIBUTED TAX ACME OPERATING	703-000-273.000	27,270.49
12/20/2016	TAX	4174	ACME TWP POLICE FUND	UNDISTRIBUTED TAX	703-000-273.000	5,120.16
12/20/2016	TAX	4175	ACME TOWNSHIP FIRE FUND	UNDISTRIBUTED TAX	703-000-273.000	75,119.94
12/20/2016	TAX	4176	ACME TWP AMBULANCE FUND	UNDISTRIBUTED TAX	703-000-273.000	11,095.53
12/20/2016	TAX	4177	ACME TWP FARMLAND DEV RIGHTS	UNDISTRIBUTED TAX	703-000-273.000	25,196.69
12/20/2016	TAX	4179	GRAND TRAVERSE COUNTY -DPW	UNDISTRIBUTED TAX	703-000-273.000	414.45
12/20/2016	TAX	4180	ACME TOWNSHIP	UNDISTRIBUTED TAX SAD FUND	703-000-273.000	5,016.83
12/20/2016	TAX	4181	TRAVERSE CITY AREA DIST.LIBRAR	UNDISTRIBUTED TAX	703-000-273.000	37,646.79
12/21/2016	CHAS	24058	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL	101-265-920.000	1,091.78
12/21/2016	CHAS	24059	GRAND TRAVERSE METRO ESA	METRO FIRE CONTRACT	206-000-805.000	75,119.94

Check Date	Bank	Check #	Payee	Description	GL #	Amount
			TOTAL - ALL FUNDS	TOTAL OF 39 CHECKS (1 voided)		385,790.11
--- GL TOTALS ---						
101-000-447.000			ADMINISTRATIVE FEE 1%		202.47	
101-101-726.000			SUPPLIES & POSTAGE		154.04	
101-101-801.001			INTERNAL ACCOUNTANT		425.00	
101-101-803.003			ENGINEERING SERVICES		808.63	
101-101-804.000			SOFTWARE SUPPORT & PROCESSIN		2,178.00	
101-191-726.000			SUPPLIES & POSTAGE		179.92	
101-209-726.000			SUPPLIES & POSTAGE		0.47	
101-215-726.000			SUPPLIES & POSTAGE		14.42	
101-215-860.000			TRAVEL & MILEAGE		32.54	
101-253-726.000			SUPPLIES & POSTAGE		50.22	
101-265-726.000			SUPPLIES & POSTAGE		75.10	
101-265-851.000			CABLE INTERNET SERVICES		335.67	
101-265-920.000			ELECTRIC UTILITIES TOWNHALL		1,091.78	
101-265-921.000			STREET LIGHTS		516.04	
101-265-930.000			REPAIRS & MAINT		391.82	
101-410-726.000			SUPPLIES & POSTAGE		0.93	
101-410-900.000			PUBLICATIONS		150.25	
101-750-930.000			REPAIRS & MAINT		1,864.63	
101-865-910.000			INSURANCE		72.00	
206-000-805.000			METRO FIRE CONTRACT		75,119.94	
208-000-930.005			SHORELINE REDEVELOPMENT		500.00	
209-000-930.000			REPAIRS & MAINT		89.98	
401-000-803.000			PLANNER SERVICES		1,485.00	
703-000-273.000			UNDISTRIBUTED TAX		300,051.26	

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
13598 8005	MAPLE RIVER DIRECT MAIL POSTAGE FOR WINTER TAX BILLS 101-253-726.000	01/03/2017 CATHY DYE SUPPLIES & POSTAGE	01/03/2017	990.97 990.97	990.97	Open	N 01/03/2017
161611 8006	PRO IMAGE DESIGN, INC. SIGNS SAYLER PARK 401-000-930.002	01/03/2017 CATHY DYE PARKS & RECREATION EXPENDITURE	01/03/2017	4,598.48 4,598.48	4,598.48	Open	N 01/03/2017
11596 8007	WELLS IRRIGATION, INC WINTERIZE SPRINKLER SYSTEM AT PARK 101-750-930.000	01/03/2017 CATHY DYE REPAIRS & MAINT	01/03/2017	75.00 75.00	75.00	Open	N 01/03/2017
92589 8008	GRAND TRAVERSE COUNTY BRUSH DROP OFF, FALL YARD WASTE PR 101-265-930.000	01/03/2017 CATHY DYE REPAIRS & MAINT	01/03/2017	36.00 36.00	36.00	Open	N 01/03/2017
DECEMBER 2016							
8009	OLSON, BZDOK & HOWARD, P.C ATTORNEY 101-101-802.002 101-410-802.002	01/03/2017 CATHY DYE ATTORNEY SERVICES ATTORNEY SERVICES	01/03/2017	1,500.00 591.83 908.17	1,500.00	Open	N 01/03/2017
N6276676 8010	MAILFINANCE POSTAGE METER LEASE 101-101-726.000	01/03/2017 CATHY DYE SUPPLIES & POSTAGE	01/03/2017	154.32 154.32	154.32	Open	N 01/03/2017
7324045 8011	GABRIDGE & COMPANY, PLC JUNE 30, 2016 FINANCIAL STATEMENT 101-101-801.000	01/03/2017 CATHY DYE ACCOUNTING & AUDIT	01/03/2017	4,950.00 4,950.00	4,950.00	Open	N 01/03/2017
JANUARY 2017-1							
8020	A & D ASSESSING ASSESSING SERVICES 101-209-803.002	01/03/2017 CRISTY DANCA ASSESSING CONTRACT SERVICES	01/03/2017	3,400.00 3,400.00	3,400.00	Open	N 01/03/2017
2016706, 2016707 8021	BECKETT & RAEDER RETAINER, PLANNING SERVICES 101-410-803.001	01/03/2017 CRISTY DANCA PLANNING CONSULTANT	01/03/2017	1,170.00 1,170.00	1,170.00	Open	N 01/03/2017
121616AT 8022	BRICK HOUSE INTERACTIVE WEBSITE HOSTING RENEWAL JAN 2017 - 101-101-804.000	01/03/2017 CRISTY DANCA SOFTWARE SUPPORT & PROCESSIN	01/03/2017	667.50 667.50	667.50	Open	N 01/03/2017

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
 POST DATES 01/03/2017 - 01/03/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2017 8024	GRAND TRAVERSE MTA ASSOCIATION GT COUNTY MTA ANNUAL DUES 101-101-960.000 dues subscriptions	01/03/2017 CRISTY DANCA	01/03/2017	84.72 84.72	84.72	Open	N 01/03/2017
19875055 8026	GREATAMERICA FINANCIAL SVCS AGREEMENT HP COMPUTERS 101-101-804.000 SOFTWARE SUPPORT & PROCESSIN	01/03/2017 CATHY DYE	01/03/2017	311.65 311.65	311.65	Open	N 01/03/2017
92631 8027	GRD TRAV COUNTY TREASURERS OFF PUBLICATIONS & ADDITIONAL BALLOTS 101-191-726.000 SUPPLIES & POSTAGE	01/03/2017 CRISTY DANCA	01/03/2017	154.05 154.05	154.05	Open	N 01/03/2017
5576 8028	GRD TRAV COUNTY ROAD COMM YUBA ROAD, PER CONSTRUCTION COST A 401-000-930.002 PARKS & RECREATION EXPENDITURE	01/03/2017 CRISTY DANCA	01/03/2017	21,172.50 21,172.50	21,172.50	Open	N 01/03/2017
5576 8029	GRD TRAV COUNTY ROAD COMM YUBA ROAD, PER CONSTRUCTION COST A 101-000-998.000 GT COUNTY ROAD COMMISION TART	01/03/2017 CRISTY DANCA	01/03/2017	46,175.15 46,175.15	46,175.15	Open	N 01/03/2017
DECEMBER 2016 8030	CONSUMERS ENERGY 5741 LAUTNER ROAD 101-265-920.000 ELECTRIC UTILITIES TOWNHALL	01/03/2017 CRISTY DANCA	01/03/2017	104.88 104.88	104.88	Open	N 01/03/2017
856 8031	GRAND TRAVERSE METRO ESA GT METRO'S 2016 BUDGET - FINAL DIS 206-000-805.000 METRO FIRE CONTRACT	01/03/2017 CRISTY DANCA	01/03/2017	19,040.37 19,040.37	19,040.37	Open	N 01/03/2017
# of Invoices:	17	# Due:	17	Totals:	104,585.59	104,585.59	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					104,585.59	104,585.59	

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
POST DATES 01/03/2017 - 01/03/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			59,774.24	59,774.24		
	206 - FIRE FUND			19,040.37	19,040.37		
	401 - SAYLER PARK BOAT LAUNCH CAP			25,770.98	25,770.98		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 -			90,986.50	90,986.50		
	101 - TOWNSHIP BOARD OF TRUSTEES			6,760.02	6,760.02		
	191 - ELECTION EXPENDITURES			154.05	154.05		
	209 - ASSESSOR'S EXPENDITURES			3,400.00	3,400.00		
	253 - TREASURER'S EXPENDITURES			990.97	990.97		
	265 - TOWNHALL EXPENDITURES			140.88	140.88		
	410 - PLANNING & ZONING EXPENDITU			2,078.17	2,078.17		
	750 - MAINT & PARKS EXPENDITURES			75.00	75.00		

ACME TOWNSHIP
GRAND TRAVERSE COUNTY, MICHIGAN
BOARD OF TRUSTEES RESOLUTION #R-2017 1
AMENDING PROCEDURE FOR POST-AUDIT POLICY OF ACME TOWNSHIP CLAIMS
January 3, 2017

m Scott S Nelson.

At a regular meeting of the Acme Township Board of Trustees held on January 3, 2017, the Acme Township Board of Trustees, on a motion made by Scott, and seconded by Nelson passed the following resolution for amending procedure for Post-Audit of Township Claims.

Whereas, on March 5, 2013 the Acme Township Board of Trustees approved that certain claims shall be approved by the Township Board prior to payment, except when there is an immediate need for processing claims prior to a scheduled board meeting.

Whereas, the Acme Township Board of Trustees agreed on March 5, 2013 that reoccurring township invoices or claims for monthly utilities and credit card invoices that comply with the township purchasing policy and up to available Department budgeted amounts in effect at the time of presentment may be paid prior to a scheduled township board meeting.

Now therefore be it be resolved the Acme Township Board of Trustees adopt the amended Procedures for Post-Audit Policy of Acme Township Claims dated January 3, 2017 as formally laid out on the attached page. This attachment brings both the original and the amended policies together along with reporting specifications.

Township Board members present

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

Jay B. Zollinger
Acme Township Supervisor
1/3/2017

Cathy Dye
Acme Township Clerk
1/3/2017

**ACME TOWNSHIP
GRAND TRAVERSE COUNTY, MICHIGAN
PROCEDURES FOR POST-AUDIT POLICY OF ACME TOWNSHIP CLAIMS
January 3, 2017**

The Acme Township Board recognizes that all claims against the Township shall be approved by the Board prior to payment. Claims should comply with the townships purchasing policy and up to available budgeted Department amounts in effect at the time of presentment.

Therefore, all claims shall be approved prior to payment, except the following:

- Credit Card
- Monthly reoccurring office utilities and **expenses**
- **Petty Cash**
- **Contracted reoccurring monthly claims**
- **Claims that are subject to late fees and penalties or discount if paid timely**
- **Emergency claims that are approved by two offices (Supervisor, Treasurer or deputy, Clerk or deputy) that comply with the Purchasing Policy .**

A monthly report (Accounts Payable Prepaid and Current to be Approved) for all said claims will be provided to the Acme Township Board of Trustees for review and approval.

This policy may be changed at any time by a formal resolution of the Acme Township Board.

Jay Zollinger

From: Jim Johnson <jjohnson@GTCRC.ORG>
Sent: Friday, December 16, 2016 11:52 AM
To: Jay Zollinger
Subject: Paper Birch - Cul de sac work

Jay:

I would like to summarize the work performed on Paper Birch at the Cul-de-sac location that was completed in the fall of 2016. It was noted after a rain event that existing drainage patterns to the North of the cul-de-sac were seeing noticeable erosion. After evaluation of the issue the Road Commission felt that by re-grading the cul-de-sac to slope towards the center (away from the existing outlet) was the best option to provide a corrective action. The scope of work was divided into two areas. Area 1 was work outside of the ROW to correct all erosion issues noted and Area 2 was to adjust items within the ROW (this would include the re-grading of the cul-de-sac). Through discussions with Team Elmer's they provided a quote for each area. The Road Commission would like to request that the Township assistance with half of the cost on only Area 2 (work within the ROW). Area 2 was quoted by Elmer's in the amount of \$29,067.00. During construction we observed efficiencies and the final invoice for Area 2 was \$23,307. Therefore the requested portion by the Township would be \$11,653.50.

m white 5 scott

Please give me your thoughts on this matter. I would be more than happy to meet to discuss if needed. We really appreciate all of the work that the Township did to make this a successful project.

Thank you!!!

James P. Johnson, P.E.
County Highway Engineer
Grand Traverse County Road Commission
1881 LaFranier Road
Traverse City MI 49696
231-922-4848, ext 216
231-929-1836 FAX
www.gtcrc.org
Find us on Facebook

JOHN P. RACINE, JR.
W. PETER DOREN
JOHN A. MACNEAL
MAURICE A. BORDEN

RONALD W. SONDEE, OF COUNSEL

310 WEST FRONT STREET
SUITE 300
TRAVERSE CITY, MICHIGAN 49684
TEL (231) 947-0400
FAX (231) 947-0748
www.sondeeracine.com

January 3, 2017

Jay Zollinger, Supervisor
Acme Township
6042 Acme Road
Williamsburg, MI 49690

Re: Attorney Update for Township Board Meeting

Dear Supervisor Zollinger:

Please accept this Attorney Update for your January 2017 Township Board meeting.

1. I have had meetings and discussions with John Iacoangeli and/or Shawn Winter concerning a number of zoning and planning related issues.
2. I have continued to work on medical marihuana review and revisions.
3. I have attended meetings and worked on the Part 41 permit issue for the VGT.
4. I worked with Shawn Winter on Tart easements and FOIA requests
5. Ross Hammersley has continued to monitor and update the Immanuel, LLC bankruptcy.

As always, thank you for the opportunity to represent Acme Township.

More importantly, please be aware that I recently moved my office to our affiliate, of counsel, law firm of Sondee, Racine and Doren. Anytime something like this happens, it is important that I remind you that you have complete discretion to determine who represents you. You may choose to seek a different attorney at any time. However, I would be honored to continue to represent Acme Township.

My new contact information is:

Sondee, Racine & Doren, PLC
310 West Front Street, Suite 300
Traverse City, MI 49684
231-947-0400
jjocks@sondeeracine.com

Sincerely,

A handwritten signature in black ink, appearing to read 'JJocks', written in a cursive style.

Jeffrey L. Jocks



MEMORANDUM

Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

To: Acme Township Board of Trustees
From: Shawn Winter, Zoning Administrator
CC:
Date: December 27, 2016
Re: Changes to Michigan Medical Marihuana Legislation

I have been asked to submit additional information that may be helpful in your decision-making process on the legislative changes to medical marihuana. I've included some additional thoughts on each of the facilities as well as some general recommendations/considerations. These are coming from staff perspective and do not necessarily represent the consensus of the Planning Commission.

Grower

The Township currently allows cultivation operations in the B-4 Material Processing and Warehouse District (light industrial) under the provisions of the old medical marihuana legislation. Individuals operating a cultivation operation are limited to a maximum of 72 plants. The amended zoning ordinance language that was adopted last year has been included for reference (Sections 9.26 and 9.27). Under the new law growers have increased limits based on their license: Class A – 500 plants, Class B – 1,000 plants, and Class C – 1,500 plants. However, growing can only occur in areas zoned Agricultural or Industrial. The Township will need to decide which classes to allow if grower was to become an approved use, and in which districts. Since growing, albeit to a lesser degree, is already an allowed use through a Special Use Permit in the B-4 District, it is not a far stretch to allow growing under the new laws.

Provisioning Center

Provisioning centers represent the retail end of medical marihuana transactions. Currently we allow the sale of medical marihuana through dispensaries as a Special Use in the B-4 District. Similar to the grower, the dispensaries are limited by the provisions in the previous medical marihuana legislation which limited sales to the five qualified patients assigned to the primary caregiver operating the facility. The new provisioning centers would allow the sale of medical marihuana to anyone who holds a state-issued medical marihuana card. The 3% excise tax that gets tacked on to every medical marihuana sale gets distributed with 25% of it coming back to the jurisdictions that allow provisioning centers, based on their proportion of provisioning centers.

Processor

Processors can package medical marihuana or create marihuana-infused products (i.e. edibles, tinctures, etc.) for sale at provisioning centers only. Processors cannot sell direct to the consumer. This is a whole new facility classification added by the legislative changes. Processing of materials in general is an allowed use by-right in the B-4 District.

Safety Compliance Facility

A safety compliance facility is a laboratory of sorts that tests medical marijuana for strength and purity. The safety compliance facility can accept medical marijuana from any of the new facilities, or from a primary caregiver who may be growing medical marijuana in their home. Laboratory operations such as this are an allowed use by-right in the B-4 District.

Secure Transporter

All medical marijuana (plants, seeds, infused products) may only be transported by a secure transporter. Perhaps a better name would have been secure distributor since the law also allows for storing of products for future transportation. A secure transporter can pick up, transport, and deliver products in any jurisdiction, but can only be based out of a jurisdiction if they have a license for that location. Distribution facilities are an allowed use by-right in the B-4 District.

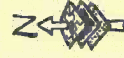
Recommendations and Considerations:

1. Determine which uses to allow in the Township and where.
 - a. Allow growers and provisioning centers as allowed uses only in the B-4 District.
 - i. These medical marijuana uses are already allowed in the district under the current zoning ordinance and old medical marijuana laws.
 - ii. Strike sections 9.26 and 9.27 of the Zoning Ordinance and replace with language that reflects the new state laws. It doesn't make sense to have two different growing and two different retail ordinances.
 - b. Consider allowing secure transporter, processor and safety compliance facilities in the B-4 District.
 - i. These types of uses are already allowed by-right in the district and would be similar to existing businesses in the area. The difference wouldn't be so much in the operation, but rather the product
 - ii. It's important to remember that these facilities are associated with *medical* marijuana, not *recreational* marijuana
2. Determine the provisions the Township may want to apply to each of the new medical marijuana facilities it wishes to allow.
 - a. If the facilities are limited to the B-4 District only, it may be worth evaluating if the distance between medical marijuana facilities (500 feet) in our current ordinance should be removed
 - i. Other options include limiting the number of facilities to one per parcel, or limiting the number of licensed facilities that could be allowed in the Township
 - b. Likewise, it may be worth considering whether or not to keep the 1,000-foot distance requirement from schools, parks, trails, libraries, etc. if only limited to operate within the B-4 District.
 - i. A map of the B-4 District has been included to demonstrate the 1,000-foot buffer around the TC Bulldogs athletic complex and the TART Trail terminus at M-72 and South Bates Rd. Amy Jenema will be able to explain the map if there are questions.
 - c. Concern has been expressed regarding outdoor growing operations and could be overcome by requiring all growing to be done indoors.
 - i. Given our seasonal weather shifts in northern Michigan, this may be the desire of the growers as well.
 - d. The provisions required in Section 9.26 and 9.27 may be a good starting point for what additional provisions may be required.
3. Determine the licensing procedure to be implemented through a police power ordinance.
 - a. The Township could keep it simple stating that if you meet the requirements for a state license, then the Township will grant you a local license.

- b. May be beneficial though to add any Township-specific requirements to the local license requirements.
- c. Under our current zoning ordinance, dispensaries and cultivation operations are allowed in the B-4 District with a Special Use Permit. Is this a practice the Township wishes to continue?
 - i. One option would be to allow it by right if all the requirements from the state and local licensing process are met.
 - ii. Some communities have chosen to avoid the Special Use Permit process for medical marihuana facilities because the public hearing components often force the operators to disclose/advertise details that may jeopardize the health, safety and welfare of the community
 - iii. The new law states that information submitted by an applicant as part of their application is exempt from FOIA.
 - iv. The Site Plan Review process would still be conducted in a public meeting
- 4. Coordinate with the Planning Commission to ensure the necessary changes to Zoning Ordinance are being implemented to reflect the will of the Board.
 - a. Counsel will need to weigh in throughout the process to ensure that the provisions in the zoning and police power ordinances are not in conflict with the statutory requirements.

I've included a presentation from the Michigan Association of Planning conference I attended this fall. Perhaps the information will add additional insight to the decision-making process.

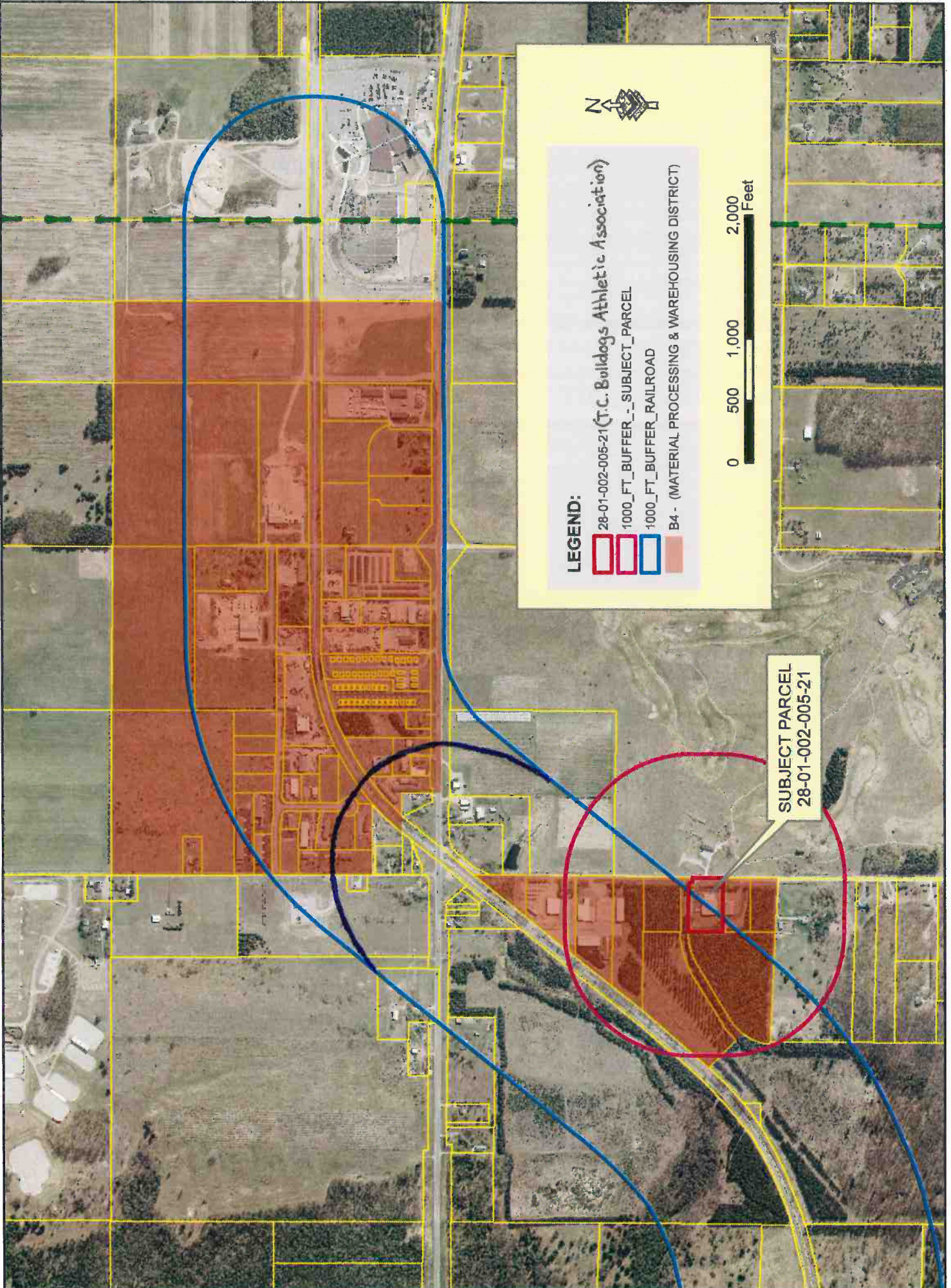
Township
Boundary



- LEGEND:**
- 28-01-002-005-21 (T.C. Bulldogs Athletic Association)
 - 1000_FT_BUFFER_-_SUBJECT_PARCEL
 - 1000_FT_BUFFER_RAILROAD
 - B4 - (MATERIAL PROCESSING & WAREHOUSING DISTRICT)



SUBJECT PARCEL
28-01-002-005-21



Medical Marihuana Zoning Ordinance Requirements

The following changes to the Zoning Ordinance relating to medical marihuana were adopted by the Board on January 5th, 2016.

The following definition was added to § 3.2:

§ 3.2 DEFINITIONS

Medical Marihuana Cultivation Operation: A use where Medical Marihuana is grown by a Primary Caregiver to be provided to Qualifying Patients under his/her care. The maximum number of plants that shall be allowed on a single parcel used as a Medical Marihuana Cultivation Operation is sixty (60), unless the Primary Caregiver operating the Medical Marihuana Cultivation Operation is also a Qualifying Patient, in which the case the maximum number of plants allowed on the parcel shall be seventy two (72).

The following uses authorized by special use permit were added to § 6.11.3 under the B-4 Material Processing and Warehousing Zoning District:

§ 6.11.3 USES AUTHORIZED BY SPECIAL USE PERMIT

h. Medical Marihuana Dispensary

g. Medical Marihuana Cultivation Operation

§ 9.26 is amended to reflect the language provided below:

§ 9.26 MEDICAL MARIHUANA DISPENSARY

9.26.1 STATEMENT OF INTENT:

The purpose of a Medical Marihuana Dispensary is to allow an establishment or place of business to undertake the following “Medical uses” of Medical Marihuana on the property: acquisition, possession, delivery or transfer of marihuana or paraphernalia relating to the administration of marihuana to treat or alleviate a registered qualifying patient’s debilitating medical conditions or symptoms associated with the debilitating medical condition under the Medical Marihuana Act. Acme Township desires to allow all legal businesses to operate in the Township, but recognizes the need to zone for all uses to protect the health, safety and welfare of the general public. A Medical Marihuana Dispensary must satisfy the general standards in Section 9.1, the specific requirements of this Section, and all other requirements of the Acme Township Zoning Ordinance.

9.26.2 REQUIRED STANDARDS:

- a.** The acquisition, possession, delivery or transfer of Medical Marihuana or paraphernalia shall comply at all times with the Medical Marihuana Act and the General Rules of the Michigan Department of Community Health, as amended.
- b.** The transfer of Medical Marihuana shall be only allowed to a Qualifying Patient by his or her Registered Primary Caregiver or by another Qualifying Patient as allowed by the

Medical Marihuana Act and the General Rules of the Michigan Department of Community Health, as amended.

- c. A Medical Marihuana Dispensary shall not operate between the hours of 8:00 p.m. and 8:00 a.m.
- d. Except for parents or guardians of a Qualifying Patient who is under the age of eighteen (18) and the Owner or staff of the facility, persons other than a Qualifying Patient or Primary Caregiver shall not be permitted within the facility when Medical Marihuana is being transferred.
- e. A Medical Marihuana Dispensary shall not be owned or operated by, or employ, a person that has been convicted of a felony involving controlled substances.
- f. No use by way of smoking, ingestion, consumption, or any other method of taking Medical Marihuana into the body shall occur at a Medical Marihuana Dispensary.
- g. No person under the age of 18 shall be permitted into a Medical Marihuana Dispensary at any time unless that person is a Qualifying Patient and is accompanied by that person's parent or guardian.
- h. Medical Marihuana Dispensaries shall be considered a Retail store for purposes of determining Off-Street Parking and Loading requirements under the Zoning Ordinance.
- i. A Medical Marihuana Dispensary shall not be located within a 500 foot radius of another existing Medical Marihuana Dispensary or Medical Marihuana Cultivation Operation.
 - 1. For purposes of measuring the 500 foot radius in this section, the measurement shall be taken from the nearest point on the building where the existing Medical Marihuana Dispensary or Medical Marihuana Cultivation Operation exists to the nearest point on the building where the proposed Medical Marihuana Dispensary is proposed.
 - 2. Exception shall be made when the operator of a Medical Marihuana Dispensary is also approved to operate a Medical Marihuana Cultivation Operation on the same parcel as granted through a Special Use Permit.
- j. A Medical Marihuana Dispensary shall not be located within a 1,000 foot radius of any existing public or private elementary, vocational, or secondary school, or a public or private college, junior college, or university, or a library, or a playground or park, or a public or private youth recreational facility.
 - 1. For purposes of this section the term "library" means a library that is established by the state; a county, city, township, village, school district, or other local unit of government or authority or combination of local units of government and authorities; a community college district; a college or university; or any private library open to the public.
 - 2. For purposes of this section the term "playground" means any outdoor facility (including any parking lot appurtenant thereto) intended for recreation, open to the public, and with any portion thereof containing three or more separate apparatus

intended for the recreation of children including, but not limited to, sliding boards, swing sets, and teeterboards.

3. For purposes of this section the term “park” means any land or facility of any size or shape, including but not limited to linear ways, road ends, and submerged lands, that are open to the public and used for recreation or held for future recreational use.
 4. For purposes of measuring the 1,000 foot radius in this section, the measurement shall be taken from the nearest property line of the existing public or private elementary, vocational, or secondary school, or public or private college, junior college, or university, library, or playground or park, or a public or private youth recreational facility to the nearest point on the building where the proposed Medical Marihuana Dispensary is proposed.
- k. The planting, growing, harvesting, processing and packaging of Medical Marijuana shall not be allowed on the parcel unless approved through a Special Use Permit and pursuant to Section 9.1 and Section 9.27.

§ 9.27 was added to the Acme Township Zoning Ordinance

9.27 MEDICAL MARIHUANA CULTIVATION OPERATION

9.27.1 STATEMENT OF INTENT

The purpose of a Medical Marihuana Cultivation Operation is to allow an establishment or place of business to undertake the following “Medical uses” of Medical Marihuana on the property: planting, growing, harvesting, processing, packaging or storing of Medical Marihuana to treat or alleviate a registered Qualifying Patient’s debilitating medical conditions or symptoms associated with the debilitating medical condition under the Medical Marihuana Act. Acme Township desires to allow all legal businesses to operate in the Township, but recognizes the need to zone for all uses to protect the health, safety and welfare of the general public. A Medical Marihuana Cultivation Operation must satisfy the general standards of Section 9.1, the specific requirements of this Section, and all other requirements of the Acme Township Zoning Ordinance.

9.27.2 REQUIRED STANDARDS

- a. The planting, growing, harvesting, processing, packaging or storing of Medical Marihuana shall comply at all times with the Medical Marihuana Act and the General Rules of the Michigan Department of Community Health.
- b. The cultivation of Medical Marihuana shall be only allowed by a Primary Caregiver for the Qualifying Patients registered under their care.
- c. Medical Marihuana Cultivation Operations shall be limited to growing a maximum of sixty (60) marihuana plants for Qualifying Patients. The maximum number of marihuana plants shall increase to seventy two (72) if the Primary Caregiver operating the Medical Marihuana Cultivation Operation is also a Qualifying Patient.

- d.** Except for the Owner of the property, persons other than the Primary Caregiver shall not be permitted within the Operation when Medical Marihuana is being cultivated, harvested, processed, packaged or stored.
- e.** No person under the age of eighteen (18) shall be permitted into a Medical Marihuana Cultivation Operation at any time
- f.** A Medical Marihuana Cultivation Operation shall not be owned or operated by, or employ, a person that has been convicted of a felony involving controlled substances.
- g.** No use by way of smoking, ingestion, consumption, or any other method of taking Medical Marihuana into the body shall occur at a Medical Marihuana Cultivation Operation.
- h.** No more than one (1) Primary Caregiver shall operate a Medical Marihuana Cultivation Operation on any one (1) parcel.
- i.** The cultivation of Medical Marihuana shall only be permitted inside a structure not visible from the outside that shall be at all times secured and locked, and shall be accessible only by the Primary Caregiver and Owner of the property.
- j.** Lighting utilized for cultivating Medical Marihuana shall not be visible from the exterior of the building.
- k.** No equipment or process shall be used in which creates noise, dust, vibration, glare, fumes, odors or electrical interference detectable to the normal senses beyond the parcel boundary.
- l.** A waste disposal plan shall be included with all applications for an operation detailing plans for chemical disposal and plans for marihuana plant disposal. Under no instance shall the incineration of medical marihuana plants or plant materials be allowed on the parcel.
- m.** A Medical Marihuana Cultivation Operation shall be considered an industrial or manufacturing use for purposes of determining Off-Street Parking and Loading requirements under the Zoning Ordinance.
- n.** A Medical Marihuana Cultivation Operation shall not be located within a 500 foot radius of another existing Medical Marihuana Cultivation Operation or Medical Marihuana Dispensary.
 - 1. For purposes of measuring the 500 foot radius in this section, the measurement shall be taken from the nearest point on the building where the existing Medical Marihuana Cultivation Operation or Medical Marihuana Dispensary exists to the nearest point on the building where the proposed Medical Marihuana Cultivation Operation is proposed
 - 2. Exception shall be made when the operator of a Medical Marihuana Cultivation Operation is also approved to operate a Medical Marihuana Dispensary on the same parcel as granted through a Special Use Permit.
- o.** A Medical Marihuana Cultivation Operation shall not be located within a 1,000 foot radius of any existing public or private elementary, vocational, or secondary school, or a public

or private college, junior college, or university, or a library, or a playground or park, or a public or private youth recreational facility.

1. For purposes of this section the term “library” means a library that is established by the state; a county, city township, village, school district, or other local unit of government or authority or combination of local units of government and authorities; a community college district; a college or university; or any private library open to the public.
 2. For purposes of this section the term “playground” means any outdoor facility (including any parking lot appurtenant thereto) intended for recreation, open to the public, and with any portion thereof containing three or more separate apparatus intended for the recreation of children including, but not limited to, sliding boards, swing set, and teeterboards.
 3. For purposes of this section the term “park” means any land or facility of any size or shape, including but not limited to linear ways, road ends, and submerged lands, that are open to the public and used for recreation or held for future recreational use.
 4. For purposes of measuring the 1,000 foot radius in this section, the measurement shall be taken from the nearest property line of the existing public or private elementary, vocational, or secondary school, or public park or private college, junior college, or university, or a library, or a playground or park, or a public or private youth recreational facility to the nearest point on the building where the proposed Medical Marihuana Cultivation Operation is proposed.
- p.** The acquisition, possession, delivery or transfer of Medical Marihuana of paraphernalia shall not be allowed on the parcel unless approved through a Special Use Permit and pursuant to Section 9.1 and Section 9.26.

Medical Marihuana Update

Michigan Association of Planning Conference
Planning Michigan 2016



Photo Credit: Flickr.com

Presenters

- Emily C. Palacios, J.D. MUP Miller Canfield
- Doug Piggott, AICP ROWE Professional Services Company

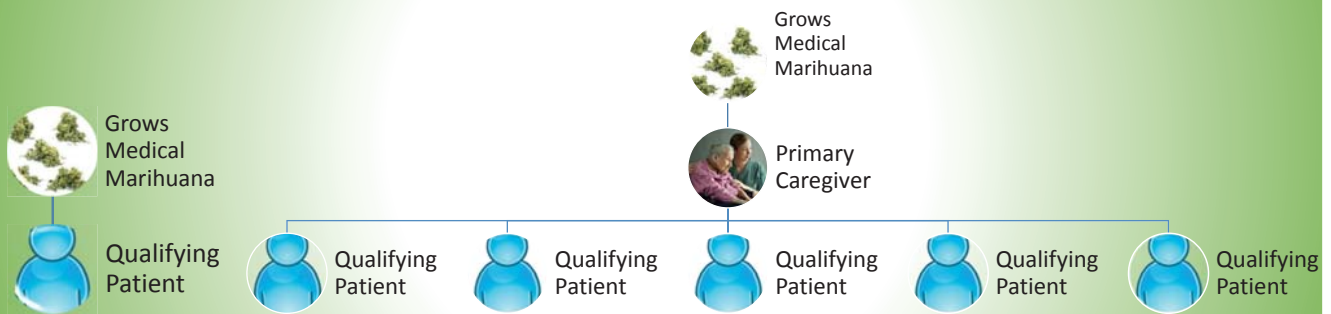
Update Topics

- Background – What the Michigan Medical Marihuana Act (MMMA) Hath Wrought
- Recent Bills Enacted
- State Licensing of Medical Marihuana Facilities
- Local Regulation of Medical Marihuana Facilities
- Local Options – Zoning Ordinance, General Ordinance, Licensing

Law 2008-1, Michigan Medical Marihuana Act (MMMA)

- Voter Initiated
- Protects those involved in the medical use of marihuana from arrest and prosecution under state and local law
- Establishes a list of medical conditions for which the medical use of marihuana is permitted and a process for adding to the list
- Establishes a process for acquiring identification cards
 - Qualifying Patient
 - Primary Caregiver

Initial Medical Marihuana Framework



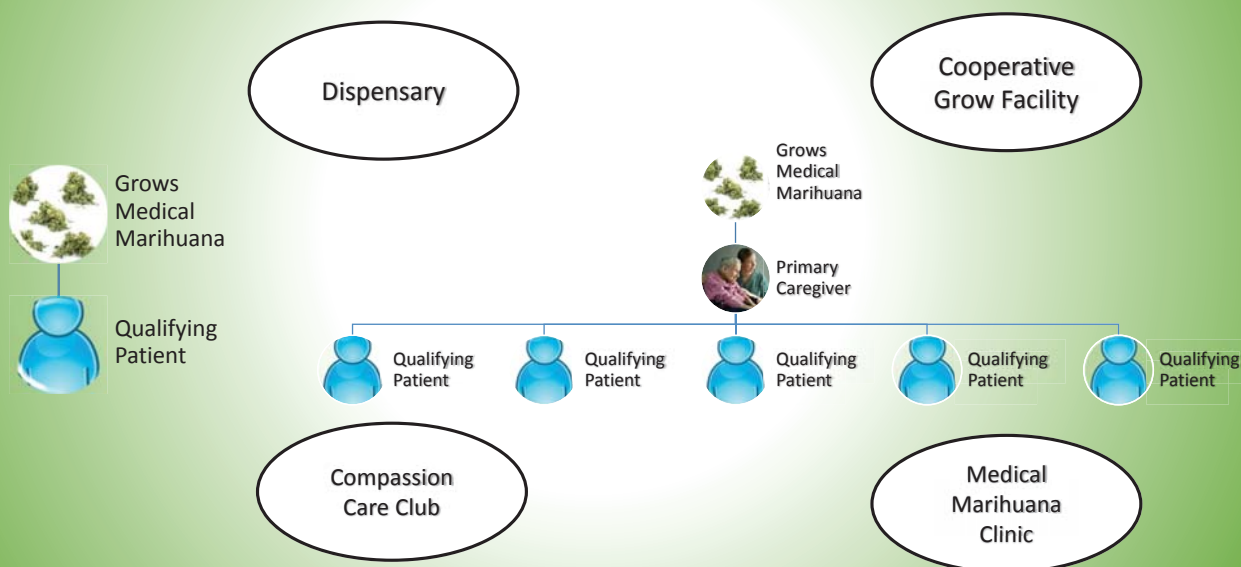
Issues Raised by Medical Marihuana Act

- How were qualifying patients and primary caregivers to get information or assistance?
- What were qualifying patients and primary caregivers to do if they needed medical marihuana immediately or if their crop went bad?
- What if a qualifying patient or primary caregiver did not have the facilities to grow medical marihuana?
 - Renters
 - No suitable location
 - Children in the household

Solutions to Unanticipated Issues

- **Compassion Care Clubs** – Information, networking, transfer and consumption of marihuana
- **Clinics** – For-profit versions of compassion care clubs
- **Cooperative Grow Facilities** – Two or more patients/primary caregivers
- **Dispensaries** – Sale of Medical Marihuana
 - Consignment shop model
 - Cooperative model

Evolved Medical Marihuana Framework



Local Regulatory Response

- Generally did not address qualifying patient
- Primary caregivers allowed as
 - Home occupation
 - Commercial Use
 - Ignore
- Compassion Care Clubs
 - Allow as club
 - Ignore
- Clinics
 - Allowed as a medical or office use if no transfer or consumption on site

Local Regulatory Response continued

- Cooperative Grow Facilities
 - Allow as an agricultural or industrial use
 - Ignore
- Dispensary
 - Allow as a retail use
 - Ignore
- Other General Approaches
 - Moratorium
 - Prohibition of any use not allowed under federal law



Case Law and Attorney General Opinions

- Cooperative operations not covered by the Act
 - AG Opinion 7259 (June 28, 2011)
 - People v. Bylsma December 2012 (Michigan Supreme Court 493 Mich 17)



Case Law and Attorney General Opinions

- Dispensaries not covered by the Act
 - State of Michigan v. McQueen, August 2011 (Michigan Court of Appeals, 293 Mich App 644)
 - State of Michigan v. McQueen, February 2013 (Michigan Supreme Court, 493 Mich 135)



Case Law and Attorney General Opinions

- Prohibition on medical marijuana preempted by Act
 - Ter Beek v the City of Wyoming July 2012, Michigan Court of Appeals (297 Mich App 446)
 - Ter Beek v the City of Wyoming February 2014 (Michigan Supreme Court)

Recently Enacted Laws

- Medical Marijuana Facilities Licensing Act – PA 281 of 2016
- Marijuana Tracking Act – PA 282 of 2016
- Michigan Medical Marijuana Act Amendment – PA 283 of 2016
- All bills take effect **December 20, 2016**

STATE OF MICHIGAN
98TH LEGISLATURE
REGULAR SESSION OF 2016

Introduced by Rep. Kestel

ENROLLED HOUSE BILL No. 4827

AN ACT to establish a statewide monitoring system to track marijuana and marijuana products in commercial trade; to ensure compliance with laws authorizing commercial traffic in medical marijuana; to identify threats to health from particular batches of marijuana or medical marijuana; to require persons engaged in commercial marijuana trade to submit certain information for entry into the system; to provide the powers and duties of certain state departments and agencies; to provide for remedies; and to provide for the promulgation of rules.

The People of the State of Michigan enact:

Sec. 1. This act shall be known and may be cited as the "marijuana tracking act".

STATE OF MICHIGAN
98TH LEGISLATURE
REGULAR SESSION OF 2016

Introduced by Reps. Durhal, Lyons, Pettalia, Hovey, Matur, Kestel, Kelly, Lucido, Matur, Matur, Kestel, Kestel, Kestel, LaVoy, Love, Pi

HOUSE BILL No. 4210

AN ACT to amend 2008 IL 1, entitled "An initiation of Legislation to allow under state law the medical use of marijuana; to provide protections for the medical use of marijuana; to impose a fee for registry application and renewal; to provide for the promulgation of rules; to provide for penalties for violations of this act," by amending the title and sections 3, 4, 6, and 7 (MCL 333.26423, 333.26424, 333.26426, and 333.26427), sections 3 and 4 as amended by 2012 PA 512 and section 6 as amended by 2012 PA 514, and by adding sections 4a and 4b.

The People of the State of Michigan enact:

GENERAL PROVISIONS

STATE OF MICHIGAN
98TH LEGISLATURE
REGULAR SESSION OF 2016

Introduced by Reps. Lyons, Gotke, Bumstead, Yonker, Kelly, Pettalia, Caltton, Paschka, Potvin, Dillon, Irwin, Hoadley, Matur, Singh, Sarah Roberts and Kosowski

ENROLLED HOUSE BILL No. 4210

AN ACT to amend 2008 IL 1, entitled "An initiation of Legislation to allow under state law the medical use of marijuana; to provide protections for the medical use of marijuana; to impose a fee for registry application and renewal; to provide for the promulgation of rules; to provide for penalties for violations of this act," by amending the title and sections 3, 4, 6, and 7 (MCL 333.26423, 333.26424, 333.26426, and 333.26427), sections 3 and 4 as amended by 2012 PA 512 and section 6 as amended by 2012 PA 514, and by adding sections 4a and 4b.

The People of the State of Michigan enact:

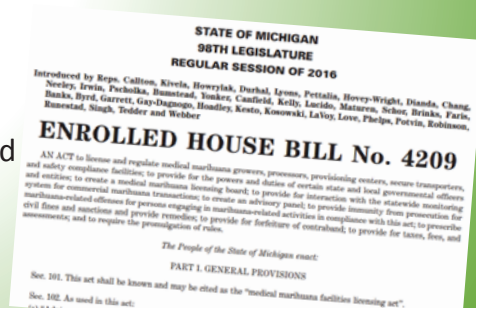
TITLE

medical use of marijuana; to provide protections for the medical use of marijuana; to provide for the promulgation of rules; to provide for penalties for violations of this act.

Recently Enacted Laws

- Medical Marihuana Facilities Licensing Act – PA 281 of 2016
 - Authorizes five types of facilities (Part 5 Licensees)
 - Establishes a **Medical Marihuana Licensing Board (MMLB)** (Part 3 Medical Marihuana Licensing Board)
 - Requires compliance with “seed-to-sale” tracking process (Sec. 207)
 - Grants MMLB the power to enforce licensing requirements (Sec. 302)
 - Imposes taxes and fees on facilities (Sec 205 (3) and Part 6 Taxes and Fees)

Pic: <https://www.legislature.mi.gov>



Medical Marihuana Facilities Licensing Act continued

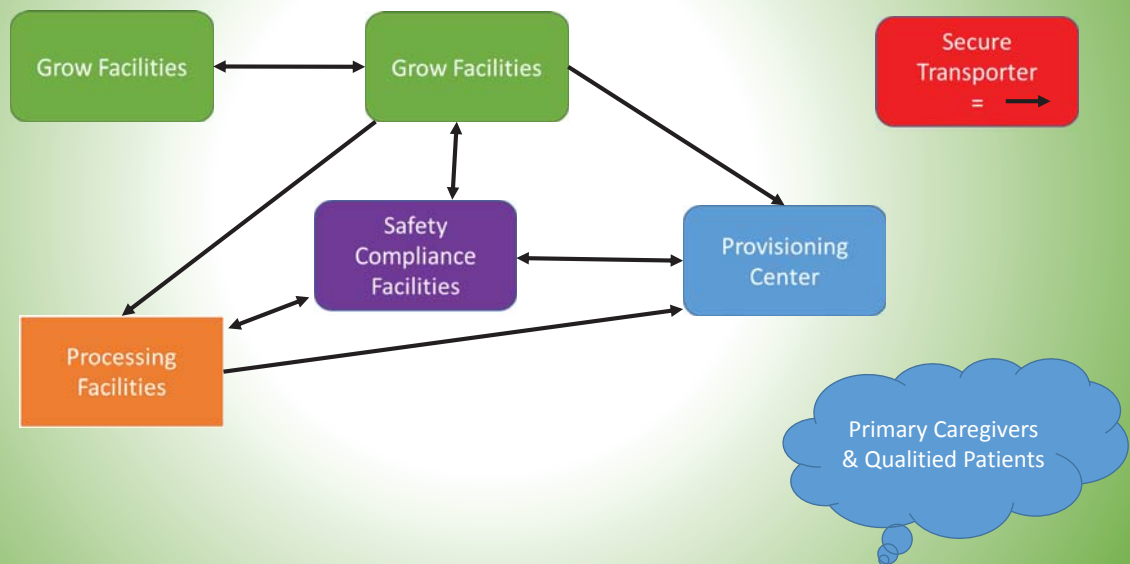
- Licensed facilities include:
 - **Grower** – Cultivates, dries, trims or cures and packages marihuana for sale. (Sec. 501)
 - License authorizes 500, 1000 or 1,500 plants
 - May transfer between growers, to provisioning, processing or safety facilities
 - **Processor** – Extracts resin or creates a packaged marihuana infused product (Sec. 502)
 - May transfer only to provisioning facilities
 - **Safety Compliance Facility** – Provides safety and quality testing (Sec. 505)
 - May receive marihuana from a registered primary caregiver or any marihuana facility but may only transfer to a marihuana facility

Medical Marihuana Facilities Licensing Act continued

- Licensed Facilities cont.

- **Provisioning Center** – Acquires marihuana from grow and processing facilities for sale or transfer to qualifying patient or primary caregiver (Sec. 504)
- **Secure Transporter** – Provides secure transport of medical marihuana between licensed facilities (Sec. 503)
 - May also store marihuana on site

Relationship Between Licensed Facilities



Medical Marihuana Facilities Licensing Act continued

- Limitations on cross - ownership
 - **Grower** – May not be a primary caregiver or have interest in a secure transport or safety compliance facility (Sec. 501)
 - **Processor** – May not be a primary caregiver or have interest in a secure transport or safety compliance facility (Sec. 502)
 - **Safety Compliance Facility Provisioning Center** – May not have interest in a grow, processor, secure transport or provisioning center facility (Sec. 505)
 - **Provisioning Center** May not have interest in a secure transport or safety compliance facility (Sec. 504)
 - **Secure Transporter** – May not be a primary caregiver or qualifying patient or have interest in a grow, processor, safety compliance or provisioning center facility (Sec. 503)

Medical Marihuana Facilities Licensing Act continued

- Medical Marihuana Licensing Board
 - Establishes 5-member board within the **Michigan Department of Licensing and Regulatory Affairs (LARA)** appointed by the Governor (Sec. 301)
 - General responsibility for administering, implementing and enforcing the MMFLA
 - Will employ a full-time executive director and other necessary staff
 - Will receive input from a 17 member **Marihuana Advisory Panel** with representatives of state agencies, registered patients/caregivers, licensees, physicians, municipalities and law enforcement (Part 8 Marihuana Advisory Panel)

Medical Marihuana Facilities Licensing Act continued

- Seed-to-Sale Tracking (Sec. 207)
 - Requires all facilities to contract with a third-party inventory control system to:
 - Interface with the statewide tracking system established by the “Marihuana Tracking Act”
 - Track all plants, products and packages by unique identification numbers
 - Verify caregiver and patient registration and purchase totals
 - Track potential diversions of marihuana by verifying waste, destruction, recalls, refunds and returns
 - Limits access to database

Medical Marihuana Facilities Licensing Act continued

- MMLB Enforcement Authority
 - Issues licenses and annual renewal (Sec. 402)
 - Authority to investigate facilities and their employees (Sec. 303)
 - Authorizes warrantless searches of facilities and examination by local or state police at any time (Sec. 303)
 - Deny, suspend, revoke or restrict license (Sec. 407)
 - Impose fines up to \$10,000 or a days average receipts per violation (Sec. 407)

Medical Marihuana Facilities Licensing Act continued

- Imposes taxes and fees on facilities (Part 6 Taxes and Fees)
 - Three percent (**3%**) tax on provisioning centers gross receipts to be allocated as follows:
 - **25%** to local municipalities in proportion to the number of facilities in the municipality
 - **30%** to counties in proportion to the number of facilities in the county
 - **5%** to county sheriffs in proportion to the number of facilities in the county
 - **30%** to the state
 - **5%** to Michigan Commission on Law Enforcement Standards
 - **5%** to Michigan State Police
 - License application fee established by LARA (Sec 401 (5))
 - Annual regulatory assessment on each facility established by LARA to cover administrative costs, substance abuse programs and standardized field sobriety test
 - Annual license fee by local municipality of up to \$5,000 (Sec.205 (3))

Marihuana Tracking Act, PA 282 of 2016

- Requires LARA to establish a statewide monitoring system that will, in conjunction with the third-party tracking system each medical marihuana facility is required to have:
 - Verification of registry cards
 - Track and retain information on sales
 - Verify compliance with maximum sales per person
- Requires that the system be established through a bidding process

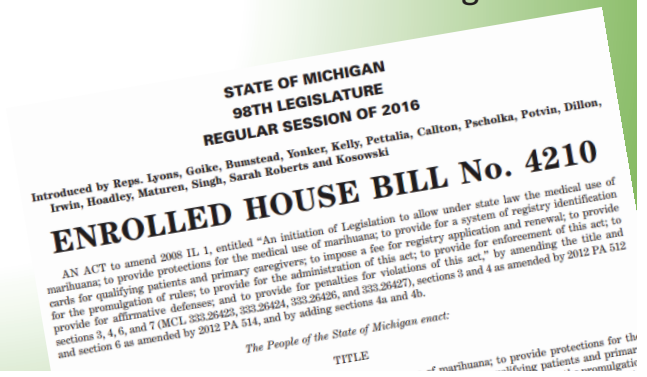


Pic: <https://www.legislature.mi.gov>

Amendment to the Michigan Medical Marihuana Act, PA 283 of 2016

- Revises the definitions and immunity sections of the law to address the possession and use of “useable marihuana equivalents” including marihuana infused products
- Requires LARA to verify registry ID cards in the Marihuana Tracking Act database.

Pic: <https://www.legislature.mi.gov>



Administrative Rules for Licensing of Medical Marihuana Facilities

- Licensing rules are to be prepared by LARA in consultation MMLB to establish: (Sec. 206)
 - Standards for facilities and their operation including chemical storage
 - Insurance requirements
 - Requirements for individuals involved in an operation
 - Standards for marihuana and marihuana-infused products
 - Use of the statewide monitoring system and procedures “chain of custody”
 - Labeling and packaging
 - Marketing and advertising

Local Regulation of Medical Marihuana Facilities

- A local municipality (city, township, village) may **choose not to allow** medical marihuana facilities, or **may allow one or more types** of facilities. (Sec. 205)
- A municipality **may limit the number** of any particular type of facility.
- A municipality **may adopt a zoning ordinance** or other ordinance **addressing facilities** but these ordinances **may not address**:
 - Purity or pricing of medical marihuana
 - Interfere or conflict with statutory regulations
- Even if a **municipality allows medical marihuana facilities**, growing by **primary caregivers / qualified patients** are still **permitted**.

Local Regulation of Medical Marihuana Facilities

- If a municipality receives notice from an applicant that they have submitted an application for a license to the MMLB, the municipality shall provide the following information to the board within 90 days (Sec. 205) :
 - A copy of the local ordinance authorizing the marihuana facility
 - A copy of any zoning regulations that apply to the facility
 - A description of any violations by the applicant related to these ordinances
- The MMLB may consider the information provided, but a municipalities failure to respond cannot be held against the applicant
- Information obtained from an **applicant** as part of an application is **exempt** from the **Freedom of Information Act (FIOA)**.



Freedom of Information/Privacy Act Request

Department of Homeland Security
U.S. Citizenship and Immigration Services

Open Questions Regarding Local Regulation of Medical Marihuana Facilities

- Since a county does not fall under the definition of “municipality,” does a township under county zoning need to enact a general police power ordinance or can it rely on county zoning?
- Can a community regulate operational characteristics of a facility such as hours of operation or does that fall under LARA’s authority to “Establish operating regulations for each category of license” (Sec. 206 (c))
- Can a community regulate signage for a facility or does that fall under LARA’s authority to “Establish marketing and advertising restrictions for marihuana products and marihuana facilities” (Sec. 206 (p))

Local Options – Zoning Ordinance, General Ordinance, Licensing

- Amend Zoning Ordinance
 - The facilities are land uses that the community is used to addressing through their zoning ordinance. Can address locational restrictions for grow facilities (Sec. 501 (7))
 - The community may wish to treat different facilities as different types of uses (provisioning center as commercial, processing facility as industrial)
 - Not an option for a township under county zoning
- Establish separate ordinance
 - For un-zoned communities that do not want to adopt a zoning ordinance for this one issue
 - The locational criteria the community is considering does not fit the communities' current zoning district structure

Local Options – Zoning Ordinance, General Ordinance, Licensing

- Adopt a licensing ordinance
 - Adopted as a separate ordinance in addition to a zoning ordinance
 - Better structure for a use that requires annual approval
 - May provide better tool to deal with non-compliant facilities.
 - Since withdrawal of a license is the preview of the MMLB, it may pre-empt any local licensing

Local Options – Zoning Ordinance, General Ordinance, Licensing

- Some potential issues to consider for a local ordinance:
 - Which facilities to allow in your communities
 - Is there a limit on the number?
 - Where to allow facilities
 - Restriction on grow operations to industrial or agriculturally zoned property (Sec. 501 (7))
 - Separation distances from
 - Other medical marijuana facilities
 - Adult uses
 - Schools (drug free zone)
 - Religious institutions
 - Residentially zoned property (need to define)
 - Parks

Local Options – Zoning Ordinance, General Ordinance, Licensing

- Some potential issues to consider for a local ordinance:
 - Hours of operation (if allowed)
 - Signage (if allowed)

Local Options – Zoning Ordinance, General Ordinance, Licensing

- Why would a Municipality Want to Allow Medical Marijuana Facility?
 - Because it reflects the attitude of a majority of the residents
 - Because it has the potential for focusing production and distribution into many fewer sites from the current primary caregiver / qualifying patient model, making it easier for law enforcement to monitor.
 - Because it will generate revenue for the community

Next Steps As Recommended in Planning & Zoning News

- Get informed
- Read and share information
- Engage in conversations
- Develop draft regulatory language
- Share new policies more broadly
- Conduct formal adoption process
- Monitor results

Keep in mind that applications cannot be submitted until **December 15, 2017**
– You have time!